

**(Before commencement of the meeting, there will be an opportunity for the public to ask questions – this will commence at 6.45 p.m. for 15 minutes).**

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

The Annual Meeting of the above Parish Council is convened for MONDAY 9<sup>TH</sup> MAY 2016 in the Channel Room, St Margaret's Hall, Reach Road at 7.00 p.m.

**AGENDA**

- 1) Election of Chairman of the Parish Council for 2016-2017.
  - 2) Election of Vice Chairman of the Parish Council for 2016-2017.
  - 3) Election of a representative of the Parish Council to serve on the County Association of Local Councils.
  - 4) Election of two representatives to serve on the Dover Area Committee of the Kent Association of Local Councils.
  - 5) Election of a representative to attend meetings of Action with Communities in Rural Kent.
  - 6) To appoint a representative for the Village Hall Management Committee.
  - 7) To appoint the Responsible Financial Officer for 2016-2017.
8. Confirmation of the Minutes of the Parish Council meeting held on 11<sup>th</sup> April 2016.
9. Declarations of interest.
10. Clerk's report, including matters arising from previous meeting.
11. Planning – to ratify decisions made since last meeting and to consider any planning applications received prior to the meeting.
12. Finance and Accounts, to include :
- Ratification of cheque for £124.98 re litter equipment, ( paid by Clerk), and cheque for £312.00 to Lotinga Industrial Doors re King George V security shutters).
  - Decision re insurance renewal for forthcoming year.
  - Consideration of quotation re King George V Pavilion.
  - Decision re pension provision to be allocated for Clerk (in camera|).
13. South Foreland Valley – re Tesco grant and meeting with NT and residents associations on 11<sup>th</sup> May.
14. Correspondence received, to include email from Mr Irvine re Bay Trust land on Sea Street.
15. Reports from Councillors/Advisers, to include:-
- Cllr Paul re Wissant association visit.
  - Cllr Harris re KALC Dover Area Committee meeting.
  - Cllr Evans report on recent activity event in South Foreland Valley.
  - Cllr Smith – written report on progress with new website.
16. Village Maintenance and Matters affecting the Parish, to include:-
- Playing Field inspection.
17. Matters arising not already covered.

Monday 2<sup>nd</sup> May 2016

Jane Cook  
Clerk to the Parish Council

