

(Before commencement of the meeting, there will be an opportunity for the public to ask questions – this will commence at 6.45 p.m. for 15 minutes).

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

The Ordinary Monthly Meeting of the above Parish Council is convened for MONDAY 12TH DECEMBER 2016 in the Channel Room, St Margaret's Hall, Reach Road at 7.00 p.m.

AGENDA

1. Confirmation of the Minutes of the Parish Council meeting held on 14th November 2016.
2. Declarations of interest.
3. Clerk's report, including matters arising from previous meeting.
4. Planning – to ratify decisions made since last meeting and to consider any planning applications received prior to the meeting.
- 6 Finance and Accounts, to include
 - Quotation re new CCTV system for car park.
 - Donation re village High Street sockets for Christmas lights.
 - Consideration of backing up of website.
 - Ratification of cheque for £94.80 to Clerk re shelving for Valley container.
 - Alexander Pavilion – consideration of new hot water system.
7. Precept – consideration of Precept for 2016-2017.
8. Training Policy for Council.
9. Correspondence received.
10. Reports from Councillors/Advisers, to include:-
 - Cllrs Harris re proposed bus shelter at Nelson Park.
11. Village Maintenance and Matters affecting the Parish, to include:-
 - Playing Field inspection.
 - KCC Volunteer Support Warden Scheme.
12. Matters arising not already covered.

Monday 5th December 2016

Jane Cook
Clerk to the Parish Council

PLANNING

- DOV/16/01249 Change of use to a single residential dwelling (Use Class C3) –
Red Lion Public House, Kingsdown Road
- DOV/16//01285 Erection of a detached dwelling (existing to be demolished) –
Southgate, 17 Granville Road
- DOV/16/01253 Variation of Condition 7 of planning permission DOV/15/00296 –
allow the insertion of rooflights (application under Section 73) –
Site R/O The Shrubbery, St Margarets Road
- DOV/16/01338 Erection of linked-detached building to incorporate lower basement double-garage,
lower ground floor gym and swimming pool and extension of existing rear terraced
patio with glazed balconies –
Colton, 25 Granville Road

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 14th November 2016 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, R Simcox, E Cooke, A Fielding, G Macgregor, J Harris, C Smith). County Cllr Steve Manion also in attendance. Apologies received from District Cllr Keith Morris.

Following issues raised during Public Question Time:-

Mr Steve Woods – is the PC aware that the Coastguard station/Bluebirds Tea Rooms is up for sale – confirmed this is the case. He believes the National Trust were approached to purchase site, but believed not to be interested given proposed selling price. Mr Woods also raised the question of providing extra dog poo bins – he was advised this is under consideration.

Penny Bailey – raised the question of overgrown hedge from Jessamine Cottage – Clerk will write to residents in this respect. Raised the question re the single yellow line put in place near Heath Court – it was confirmed that this would normally be for restricted waiting times for parking but as no sign exists, this is currently invalid.

Jim Stone – again raised question of parking in Reach Road which he feels is appalling. The PC will set up meeting with County Cllr to devise new traffic survey/management plan for village.

Sandy Liggins – asked if Mr Miller could again this year be asked to treat the Church steps with jeyes fluid to prevent moss – this was agreed. Raised the problem of vans and lorries parking in the village (Reach Road) car park. Clerk will ask Parking Services to visit to view the problem first hand. Mrs Liggins noted that an article re the Goodwin Sands dredging was on the PC website – she felt this should have had the heading “for information” as it could infer support for the objective campaign.

Peter Wells – re the withdrawn planning application for the Glebe Field –when planning approval for the village hall was given he believed that the Glebe Field be used for overspill parking – Planning Officers had confirmed to the PC this had not been a condition of approval.

Mrs Viv Verren – last Friday, builders vans were parked in the village hall car park – it was suggested that if this occurs again, details of the registration numbers are taken and provided to PCSO/Warden.

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| 1. The minutes for the meeting of 10 th October, having been circulated, were declared as a true record and duly signed. | |
| 2. Declarations of interest – none declared on agenda items. | |
| 2a. Mr Ian Miller, Maintenance Contractor – Christmas tree to arrive 1 st December – asked that Chair speak to Mr John Stone expressing thanks for use of his electricity for the lights. Re tree recycling – to be done in village car park on Tuesday and Wednesday after Christmas break. Dave Austin will bring chipping equipment. Raised question of hedge adjacent to Butchers Cottage – Clerk advised she had already written in this regard. Will liaise with Cllr Smith re additional input to website for Burial Ground. Agreed that Mr Miller could treat tennis courts with jeyes fluid. Clerk to order exclusive burial right forms. Drug sachets found around the village (to be passed to PCSO/Warden in future). | |

3. **Clerk Report**

- Councillor Peter Evans has resigned his position on the Parish Council, effective immediately – this was accepted by the Chair. Clerk to contact Democratic Services for necessary paperwork in this respect.
- Have not replied to Jon Barker at National Trust re Valley as nothing heard re meeting with Kirk Alexander. Also has not replied re the £5,000 agreed from the Parish Council for this financial year. Clerk will contact again.
- Now in possession of tractor, trailer, metal container and rake. Dave Hart and Chris Little worked hard in taking delivery together with David Hall – small gift agreed for each of them. David had contacted AMS re ramps for tractor access – invoice/price to be received.
- Mike Fielding/emails re leak in Bowls Club roof – Claringboulds asked to undertake emergency repair and need to look at longer term solution re roof.
- Jessamine Cottage – Clerk to write re overgrown hedge.
- Genevieve Cope – contact details of Chair provided for contact re co-option vacancy.
- Fallen tree reported by Brian Cole has been removed, possibly by Rights of Way Office.
- Invoice for Footpath Walk teas at £100 under Finance.
- Christmas tree to arrive 1st December.
- Repairs to Alexander Pavilion toilets complete – invoice under Finance.
- Donkey springer wobbly again – Wickstead contacted – Clerk will update Councillors in due course.

Clerk to deal

Clerk to deal

Clerk to deal

Clerk to deal

4. **Planning**

The following responses were made on the applications considered:-

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| DOV/16/01028 | Erection of 4no.detached dwellings, 3no. terraced dwellings, building incorporating 7no. self-contained flats, creation of new access and parking and creation of a new open space off Sea Street – Land at Sea Street & Glebe Meadow, St Georges Place (application since withdrawn) |
| DOV/16/01181 | Installation of a 1.8m diameter transmission dish – Swingate 2 Transmitting Station, Deal Road, Guston <i>No objections</i> |
| DOV/16/01126 | Installation of 3no. antennas and ground based equipment cabinets (existing 5no.antennas and 1no. transmission dish to be removed) – Arqiva Transmitting Station (Swingate 2), Swingate <i>No objections</i> |
| DOV/16/01127 | Installation of 3no. antennas, 5no. existing antennas and 1no. transmission dish to be removed – Arqiva Transmitting Station (Swingate 2), Swingate <i>No objections</i> |
| DOV/16/01180 | Installation of a 1.8m diameter transmission dish – Swingate 2 Transmitting Station, Deal Road, Guston <i>No objections</i> |

DOV/16/01039 Raise roof line incorporating hipped ends, erection of front and rear dormer roof extensions, and insertion of rooflight to front roofslope – Penthouse, 34 Salisbury Road (amendment) –
Previous objections remain – loss of privacy; overlooking; height; suitability in relation to neighbouring properties (6 in favour, 1 against)

DOV/16/01116 Erection of a boundary fence – 18 Royston Gardens *No objections*

DOV/16/01215 Erection of a two storey front and side extension and single storey front and rear extension – Downs Lea, Well Lane *No objections*

DOV/16/00866 Erection of six detached dwellings, creation of vehicular access and associated car-parking – Townsend Paddock, Townsend Farm Road
No objections but would ask that soft hedging is used in place of fencing; low level lighting to be used; site has aquifer running through it; archaeological issues need to be considered

Clerk was delegated to deal with the following applications:-

DOV/16/00620 Conversion of existing garage into ancillary accommodation; erection of a side dormer roof extension; formation of “Juliette” style balcony and insertion of rooflights; formation of new parking access (amended description / amended plans) Poppyland, Norman Road
Same objections remain viz:

- *Potential disturbance to neighbours.*
- *Lack of availability of parking / loss of garage space on this unadopted/unmade road.*
- *Impact on character of surroundings.*
- *Potential loss of privacy to neighbouring properties and gardens.*

DOV/16/01266 Erection of two storey side extension and balcony – Tappington, 52 Salisbury Road - *object on grounds of overdevelopment of site, building incongruous in area (5 in favour; 1 against; 1 abstention)*

Late application received in respect of Red Lion Public House (DOV/16/01249) – Clerk was asked to request deferment in this respect, with application to be deferred to next month’s agenda

(Cllr Cooke left meeting).

Clerk to deal

6. **Finance**

- Cllr Fielding asked that question of quotation for CCTV be deferred until next month. Clerk to deal
- Quotation received from D J Belsey Roofing in sum of £650.00 in respect of replacement of the flat canopy roof at the front of the Alexander Pavilion – IT WAS RESOLVED to accept this quotation and Clerk to make contact with contractor to instruct. Clerk to deal
- Quotation received via Cricket Club for removal and replacement of security shutters at King George V Pavilion, this in the sum of £3,470. Chair and Clerk will arrange to liaise with Club representative in this respect before taking any further. Chair and Clerk to deal
- Cheques x 3 paid since last meeting: £13,405.20 to Lister Wilder, £162.15 to D A Adams Electrical re defib installation, £372 to Tim Andrews Plumbing Service were duly ratified.

The following payments were approved:-

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| Jane Cook – salary | £1087.40 |
| Jane Cook – internet/phone calls | £29.36 |
| Mr I Miller – October invoice/retention fee | £1489.00 |
| H M Revenue & Customs – PAYE/NIC | £214.50 |
| Dover District Council – quarterly invoice re public toilets | £1779.43 |
| Mrs W J Morris – footpath refreshments | £100.00 |
| The Landscape Group Ltd – grasscutting | £388.32 |
| Mr D E Hart – expenses re South Foreland Valley | £225.32 |
| Mr C Little – expenses re South Foreland Valley | £55.72 |
| D A Tree Surgeons | £1220.00 |
| Royal British Legion Poppy Appeal | £50.00 |
| Petty Cash | £9.10 |
| Miss B J Paul - expenses | £68.97 |
| NEST – Clerk/Council pension payment | £139.78 |
| | £6856.90 |

Receipts

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|-------------------|---------|
| Credit interest | £3.10 |
| Burial Ground fee | £150.00 |

6a. **County Cllr Steve Manion**- gave brief report of ongoing issues being discussed at KCC level, including – social care funding; financial pressure created through relocation from persons from the jungle in Calais; talks with NHS partners re integration of social care, 2017-2018 budget consultation – open for public comment until end of November.

7. **Cllr Smith re Precept** – Cllr Smith brought forward the importance of factoring into next year’s Precept request the possibility of current Government discussions re referendum principle being introduced down to Town and Parish Councils. Links and paperwork provided to Councillors.

8. Correspondence

- Fiona Goulette re Glebe Field planning application P Quiddington re planning application for 34 Salisbury Road
- DDC Press Release re Community Safety Partnership
- Kent Police – Rural Policing Update
- Linda Winter – thank you re grant
- Mr S Bass, St Margarets FC, re business rates for pavilion
- David Hart – re delivery of new tractor/trailer and relevant insurance
- KALC – Bulletin on national developments and meeting
- Peter Halsall – notes from meeting 5th October with Bay Trust
- Gary Bootes, Planning Enforcement re Hope Inn site.
- Steve Rivers, KCC Highways, re personnel changes
- Richard Fagg re grass verge at Nelson Park Road
- Christine Waterman re Save Glebe Field campaign group – agreed that Chair and other Councillors would meet with group.
- Mike Fielding re Bowls Club roof – temporary repair to be undertaken, with longer term solutions to be discussed.
- Tracy Evans re bus shelter, Nelson Park
- CPRE re Kent AGM
- Kent Police – Rural Policing Update
- DDC re waste collections through Christmas break – Clerk will place in magazine and forward to place on website.

Chair to contact
Christine
Waterman

Clerk to monitor

Clerk to deal

9. Reports from Councillors

- Cllr Harris provided written report from recent KALC Dover Area Committee meeting. If free, she may attend AGM later this week. Clerk asked to place idea of introduction of training policy on next month's agenda.
- Cllr Harris had met with Mr Miller and tree surgeons DA Tree Surgeons to look at treeworks and vegetation management needed at end of Kingsdown Road, including removal of fallen elder tree – IT WAS RESOLVED to accept his quotation in the sum of £445.00.
- Cllr Harris advised of a recent problem of Flytipping at Alexander Field, near the pavilion – vehicle had caused damage to pitch by driving across the middle of the field. Clerk to write to Club asking that all members be aware of need not to drive over pitch during winter. Suggestion of “no trespassing” signs to be investigated.
- Cllr Harris had inspected the site proposed for new bus shelter at Nelson Park – believes that the small piece of tarmac in this position could take a shelter, without the need to encroach into adjacent field. Would be looking at various styles, and Cllr Harris will then speak to Mrs Tracy Evans in this respect.

Clerk to deal

Clerk to deal

Clerk to write

Cllr Harris to
deal

10. **Village Maintenance / Matters affecting the Parish**

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| <ul style="list-style-type: none">• Cllr Simcox had been looking at requirement for new dog/litter bins around the village – a location plan provided to Councillors. IT WAS RESOLVED that the Parish Council pay for 5 new bins – it was suggested that these be dual purpose rather than just dog poo bins. Clerk to initially make contact with Mandy Pile at DDC. | Clerk to contact |
| <ul style="list-style-type: none">• Playing Field Inspection – not done this month, Cllr Paul will undertake before next meeting. | Cllr Paul to deal |
| <ul style="list-style-type: none">• Herbicide/pesticide use – training – IT WAS RESOLVED that Clerk investigate booking Mr Miller on a course for this training. | Clerk to deal |
| <ul style="list-style-type: none">• Missing/damaged wooden posts near play tunnel in play area to be replaced by Mr Miller – Clerk to advise him. | Clerk to liaise |
| <ul style="list-style-type: none">• Cricket Club had made request to remove small elder trees from side of Glebe Field into the car park area – this was agreed – to be at Club’s cost. | Clerk to advise |
| <ul style="list-style-type: none">• Question had been raised re Madge Field – it was confirmed that conveyance of this piece of land was made to PC shortly after WW1. | |
| <ul style="list-style-type: none">• Cllr Simcox asked if PC was aware of plan to remove red phone kiosks in the village – there is a plan to remove 2 it is believed. | |

There being no further business, the meeting closed 9.20 p.m.

Confirmed:

Chairman

14th November 2016

Correspondence received prior to meeting
12th December 2016

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| Date sent | |
| 15 Nov | KALC – Bulletin on national developments. |
| 17 Nov | Malcolm Bowler – email re speeding in Station Road |
| 21 Nov | Ms M Shorter – re fallen tree near Footpath ER33 (together with local authority responses). |
| | Kent Police – Weekly Rural Policing Update 11/11/16 |
| 22 Nov | Accountancy DDC re 2016-2017 Precept ready reckoner. |
| 23 Nov | Ms P Bailey – re lorries parking in car park/Jessamine Cottage hedge. |
| 23 Nov | KALC – re Dynamic Councillor conference 7 th Jan 2017. |
| 24 Nov | NHS SE Commissioning Support Unit re “transforming health and social care in Kent and Medway” |
| 24 Nov | Ms C Waterman – copy of letter and response re 1-9 St George’s Terrace. |
| 25 Nov | Rebecca Simcox – copy email re sign removal at end of Granville Road. |
| 29 Nov | Parish News November 2016 |
| 30 Nov | Mr S Hare – re cesspit in churchyard. |
| 1 Dec | Reply from Wickstead re donkey springer. |
| 2 Dec | Kirk Alexander – re meeting with PC re South Foreland Valley. |