

**(Before commencement of the meeting, there will be an opportunity for the public to ask questions – this will commence at 6.45 p.m. for 15 minutes).**

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

The Ordinary Monthly Meeting of the above Parish Council is convened for MONDAY 9<sup>TH</sup> JANUARY 2017 in the Channel Room, St Margaret's Hall, Reach Road at 7.00 p.m.

**AGENDA**

1. Confirmation of the Minutes of the Parish Council meeting held on 12<sup>th</sup> December 2016.
2. Declarations of interest.
3. Clerk's report, including matters arising from previous meeting.
4. Dr Kirk Alexander – re Memorandum of Agreement for South Foreland Valley.
5. Planning – to consider any planning applications received prior to the meeting.
- 6 Finance and Accounts, to include
  - Alexander Pavilion – consideration of new hot water system.
7. Precept – consideration of Precept for 2017-2018.
8. (a) Co-option / recruitment of new Council members.  
(b) Individual responsibilities for Councillors.  
(c) Council priorities for 2017.
9. Training Policy for Council.
10. Correspondence received.
11. Reports from Councillors/Advisers, to include:-
  - Cllrs Harris re proposed bus shelter at Nelson Park.
  - Cllr Fielding re CCTV.
12. Village Maintenance and Matters affecting the Parish, to include:-
  - Playing Field inspection.
  - Publication of minutes on website.
13. Matters arising not already covered.

Monday 2<sup>nd</sup> January 2017

Jane Cook  
Clerk to the Parish Council

## PLANNING

- DOV/16//01260      Erection of a second storey extension incorporating balconies to front and rear, erection of cladding to elevations and extension and alterations to existing vehicular access and driveway  
Merlin, Goodwin Road, St. Margaret's Bay, CT15 6ED
- DOV/16/01349      Erection of a detached double garage with habitable space under, creation of new vehicular access and parking –  
Hope Point, 55 Granville Road, St. Margaret's Bay, CT15 6DT

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

**(Following the sad death of Councillor Emma Cooke earlier today, a minute's silence was held before commencement).**

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 12<sup>th</sup> December 2016 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, R Simcox, A Fielding, G Macgregor, J Harris, C Smith). County Cllr Steve Manion also in attendance.

Following issues raised during Public Question Time:-

Mr Jim Stone again raised the question of vehicles in Reach Road adjacent to the pond (often large vans) These are sometimes left for four hours at a time. It is felt these vehicles may be allied to the current work being undertaken at Portal House School and Chair agreed to contact Kent Education Dept.

Mr Peter Wells raised the question of the local Ramblers Association filling any spare spaces in the Reach Road car park as they often advertise to meet here – it is felt nothing can be done here as this is a public car park.

Christine Waterman raised the question of the auction today of St George's Terrace at £1.345m, removing 9 affordable houses in the village. (This was sold by the Bay Trust). She stated that the PC needs to consider how affordable housing is to be replaced. Cllr Smith asked that a Freedom of Information request be made to DDC re current housing stock as this could be the start of the Bay Trust making further sales of properties. Christine made the point that St George's Terrace had been available as affordable housing for the past 38 years.

1. The minutes for the meeting of 10 <sup>th</sup> October, having been circulated, were declared as a true record and duly signed.	
2. Declarations of interest – none declared on agenda items.	
2a. <b>County Cllr Steve Manion</b> – advised that he had been making representations re the problem of vans parking in the Reach Road car park. It was agreed that PC would contact him re possible part funding of a traffic survey, perhaps also to be linked to development in the village. Advised that KCC continues with budgetary plans for 2017-2018.	Clerk and Chair to deal
3. <b><u>Clerk Report</u></b> <ul style="list-style-type: none"><li>• Tree reported fallen in Foreland Road – asked Dave Hart to check - does not appear to be on our land but PC to be aware.</li><li>• Written to Parking Services (as has Lee the Community Warden) to ask for enforcement re vans parking in village car park.</li><li>• Meeting with Kirk Alexander – it was agreed that meeting should be set up in January for all Councillors to attend.</li><li>• Roof fixed at Kingsdown Road pavilion – nothing heard further re longer term.</li></ul>	Clerk to deal

<ul style="list-style-type: none"> <li>• Wickstead – email provided to Councillors re donkey springer which is currently very wobbly and considered unsafe. Wickstead have quoted a price of £160 for an unaccompanied inspection visit or £320 to meet someone on site. Given that PC spent £699.98 on repair in December 2015, Clerk was asked to write expressing dissatisfaction at this stance. Cllr Harris asked that Mr Miller be asked to cover it up at this stage.</li> <li>• Darren Belsey instructed re porch roof at Alexander Pavilion.</li> <li>• Chair and Clerk met with Cricket Club reps re proposed new windows; Club is seeking grant funding and will advise us if successful. Suggestion made that both Waitrose and John Lewis provide grant funding for sports clubs etc.</li> <li>• Note placed in Parish mag re waste collections over Christmas/New Year.</li> <li>• DA Tree Surgeons completed work at end of Kingsdown Road – invoice under Finance.</li> <li>• Tree fell during recent high winds in Glebe Close approach to King George V Field – dealt with by Neil Carrington – cheque under Finance.</li> <li>• Advised Football Club re Flytipping – they have changed pass number for padlock.</li> <li>• DDC still to advise of overall cost of litter/dog bins as requested last month, with installation then to ensue.</li> <li>• Clerk and Mr Miller to liaise re training on use of herbicides in New Year.</li> </ul>	<p>Clerk to deal</p> <p>Clerk to make Club aware</p> <p>Clerk to monitor</p> <p>Clerk to deal</p>
<p><b>4. <u>Planning</u></b></p> <p>The following comments were made on the applications considered:-</p> <p>DOV/16/01249      Change of use to a single residential dwelling (Use Class C3) – Red Lion Public House, Kingsdown Road  <i>Proposed: Object as PC believes this could still be a viable business and is perceived as a community asset (Cllrs Smith, Macgregor, Simcox, Fielding) Cllrs Paul and Harris – no objections). Motion Carried.</i></p> <p>DOV/16//01285      Erection of a detached dwelling (existing to be demolished) – Southgate, 17 Granville Road      <i>No objections</i></p> <p>DOV/16/01253      Variation of Condition 7 of planning permission DOV/15/00296 – allow the insertion of rooflights (application under Section 73) – Site R/O The Shrubbery, St Margarets Road      <i>To be deferred to Planning Officer</i></p> <p>DOV/16/01338      Erection of linked-detached building to incorporate lower basement double-garage, lower ground floor gym and swimming pool and extension of existing rear terraced patio with glazed balconies – Colton, 25 Granville Road      <i>No objections</i></p> <p>Cllr Harris asked if a record could be kept of DDC response on each application compared to that made by PC. Cllr Fielding stated he keeps such a record which he would be happy to talk through at each meeting.</p>	
<p>Clerk to note, Cllr Fielding to deal</p>	

**6. Finance**

- IT WAS RESOLVED to accept the quotation from D A Security re installation of replacement CCTV system in the village car park – this to come in at £1,400 dependant on feasibility of link to village hall office.
- Cllr Fielding had been approached by local businesses to provide a donation for outside sockets for High Street Christmas lights – unfortunately time had been too tight for this season but idea may be re-visited next year.
- Cllr Little recommended that back-up of current website be instigated – this through the designer would be £165 per annum, payable in advance. IT WAS RESOLVED that this be taken forward.
- Payment reimbursed to Clerk in the sum of £94.80 re shelving for the new South Foreland Valley container was duly ratified.
- Cllr Fielding had been approached by Walleys Court Football Club to advise that they are unable to get the water hot enough for showers at Alexander Pavilion. It was suggested that perhaps one hot water cylinder with immersion may be appropriate. Cllr Macgregor agreed to inspect the system.

Cllr Fielding will continue to liaise

Cllr Little to contact and invoice awaited

Cllr Macgregor to deal

The following payments were approved:-

NEST pension payment – Clerk and Council	£139.78
Mrs J Harris – Travel expenses	£13.57
E J Clough – Christmas tree	£282.00
Idverde Ltd – grasscutting	£235.56
D A Tree Surgeons – re Kingsdown Road	£445.00
AMS Engineering SE Ltd – metal ramps for container	£180.00
Mr C Little – expenses re South Foreland Valley	£28.98
Mr I Miller – labour/Registrar fees/expenses	£1,610.00
Neil Carrington – re trees/vegetation Glebe Close	£230.00
Jane Cook – salary	£1087.40
Jane Cook – phone/internet	£30.31
H M Revenue & Customs	£214.50
	£4497.10
Income – Credit interest £2.49; Burial Ground £900.00	

**7. Precept 2017-2018**

Clerk provided to Councillors brief breakdown of budget vs actual figures. Agreed that this will be considered and approved at January meeting.

Clerk to place on agenda

**8. Training Policy**

Cllr Harris and Clerk had looked briefly at this, and will consider more fully before next month's meeting.

Clerk to liaise and place on agenda

9. **Correspondence**

- KALC – Bulletin on national developments.
- Malcolm Bowler – email re speeding in Station Road – Clerk to copy in PCSO and Community Warden.
- Ms M Shorter – re fallen tree near Footpath ER33 (together with local authority responses).
- Kent Police – Weekly Rural Policing Update 11/11/16
- Accountancy DDC re 2016-2017 Precept ready reckoner.
- Ms P Bailey – re lorries parking in car park/Jessamine Cottage hedge.
- KALC – re Dynamic Councillor conference 7<sup>th</sup> Jan 2017. Cllr Macgregor will advise if he is free to attend.
- NHS SE Commissioning Support Unit re “transforming health and social care in Kent and Medway”
- Ms C Waterman – copy of letter and response re 1-9 St George’s Terrace.
- Rebecca Simcox – copy email re sign removal at end of Granville Road.
- Parish News November 2016
- Mr S Hare – re cesspit in churchyard.
- Reply from Wickstead Leisure re donkey springer.
- Kirk Alexander – re meeting with PC re South Foreland Valley – Clerk asked to arrange a meeting early in the New Year.
- Tasha Terry, St Margarets FC re new code for Alexander Field.
- Mr J Parmenter – copy of email sent to DDC Community Safety Unit re parking of school traffic in Chapel Lane.
- Mr D Busby – re planning application 16/01253.
- PCSO – re parking problems in Chapel Lane/Drovedway Gardens.
- Ms R Hurlston – request for memorial bench.
- Mr R Beasley – re fallen trees in Valley woods.
- SITEC – prior advice re telecoms structure replacement project at Telephone Exchange.

Clerk to deal

Clerk to book place if appropriate

Clerk to deal

10. **Reports from Councillors**

- Cllr Harris had spoken to Mrs Evans re bus shelter at Nelson Park – Clerk and Cllr Harris will liaise in the New Year in this respect.

Cllr Harris and Clerk to deal

11. **Village Maintenance and Matters affecting the Parish**

- Cllr Paul had spoken to Steve Woods re possibility of joining PC – will talk to him again.
- Clerk was asked to owner of flower bed opposite village shop to ask if PC can take this over/manage it.
- Playing field inspection undertaken by Cllr Paul – question of donkey springer already discussed.
- Question of a new housing needs survey to be investigated, as it is some time since this was done. Clerk to make contact.

Cllr Paul to deal

Clerk to deal

Clerk to liaise with Tessa O’Sullivan

<ul style="list-style-type: none"><li>• Contact to be made with County Cllr Steve Manion re idea of a traffic survey.</li><li>• Cllr Simcox had been approached by Mr Ian Miller – he needs some extra hours for work on Kingsdown Road bank and at the Cemetery – agreed.</li><li>• Cllr Paul asked that some fluorescent paint spray be bought to spray dog mess.</li><li>• IT WAS RESOLVED that the Parish Council would not support the KCC Volunteer Warden Scheme.</li></ul>	Chair and Clerk to liaise  Clerk to order
12. <b><u>Matters arising</u></b> <ul style="list-style-type: none"><li>• Suggestion made that more “no camping” signs are needed in the South Foreland Valley – Councillors will view over coming weeks.</li><li>• Cllr Harris asked that the Madge field be registered at Land Registry</li></ul>	Clerk to deal

There being no further business, the meeting closed 9.20 p.m.

Confirmed:

Chairman

12<sup>th</sup> December 2016

**Correspondence received prior to meeting**  
**9<sup>th</sup> January 2017**

Date sent	