

**(Before commencement of the meeting, there will be an opportunity for the public to ask questions – this will commence at 6.45 p.m. for 15 minutes).**

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

The Ordinary Monthly Meeting of the above Parish Council is convened for MONDAY 13<sup>th</sup> FEBRUARY 2017 in the Channel Room, St Margaret's Hall, Reach Road at 7.00 p.m.

**AGENDA**

1. Confirmation of the Minutes of the Parish Council meeting held on 9<sup>th</sup> January 2017.
2. Declarations of interest.
3. Co-option of Mrs Anna Newton to the Parish Council.
4. Clerk's report, including matters arising from previous meeting.
5. South Foreland Valley –
  - (a) future management and partnership – follow up from meeting with National Trust last year.
  - (b) Road repairs.
6. Planning – to consider any planning applications received prior to the meeting and to ratify any decisions since last meeting.
7. Finance and Accounts, to include
  - Alexander Pavilion – consideration of new hot water system.
  - Consideration of grasscutting contract for 2017-2018.
  - Payment rates – Clerk, Mr I Miller and Lynne Hopwood (THIS ITEM TO BE HEARD IN CAMERA)
  - Bus Shelter – consideration of cost.
8. Grants to local organisations.
9. Proposal re forming a single unitary Council for East Kent.
- 10.. KCC – consultation Freight Action Plan.
11. Correspondence received.
12. Reports from Councillors/Advisers, to include:-
  - Cllr Fielding re CCTV.
- 13 Village Maintenance and Matters affecting the Parish, to include:-
  - Playing Field inspection.
  - Invicta Kent plaque for village.
  - FOI request re current local authority housing stock.
14. Matters arising not already covered.

Monday 6<sup>th</sup> February 2017

Jane Cook  
Clerk to the Parish Council



**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 9<sup>th</sup> January 2017 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, R Simcox, A Fielding, J Harris, C Smith). Apologies for absence received from Cllr Macgregor. County Cllr Steve Manion and District Cllr Keith Morris also attended.

Following issues raised during Public Question Time:-

Penny Bailey – asked if damaged phone box at Nelson Park bus stop could be reported – this has removal sign on it but is badly damaged. Clerk will deal. Also asked if it would be possible for DDC to place a larger litter bin in village car park as this often overflows. Clerk will deal.

Sandy Liggins – reported large pothole in dip in Sea Street going up to Bay Hill – Cllr Paul will report.

Vivian Verren asked if a “link” could be placed on PC website leading to the next meeting agenda/minutes – Cllr Smith will speak to web designer.

Peter Wells – had hear a rumour that B roads were not to be gritted this year by Kent Highways – Cllr Manion later in the meeting advised that all routes can be viewed on KCC website but no cutbacks on roads gritted from last year.

Cllr Paul introduced Mr Rob Wilkie as having expressed an interest to become part of the Council – he will attend the meeting in March to be co-opted to the PC.

1. The minutes for the meeting of 12 <sup>th</sup> December 2016, having been circulated, were declared as a true record and duly signed.	
2. Declarations of interest – none declared on agenda items.	
3. <b><u>Dr Kirk Alexander, White Cliffs Countryside Project</u></b>  Kirk introduced himself as Partnership Manager at WCCP. WCCP has been working with the Parish Council since 1994 in the South Foreland Valley. Valley is in environmental stewardship through Natural England – provides a small amount of funding each year, around £2,000 through a ten year scheme. Heritage Lottery Funding has been gained to use on protection of WW2 structures within the Valley – HLF insists on written agreement between WCCP and Parish Council to ensure receipt of this funding. WCCP has approached PC and been granted a sum of £5,000 this financial year to go towards their staff costs in managing the Valley.  Memorandum of Agreement provided to Council before approval (this has previously been put before Council’s solicitors for approval with only some minor changes made). IT WAS RESOLVED that Clerk sign Memorandum of Agreement on behalf of PC.  After initial discussions with National Trust, the future management of the South Foreland Valley to be an agenda item for next month.  Kirk undertook to replace missing “no camping” signs in the Valley.	Clerk to place on agenda

3a) **District Councillor Keith Morris** – advised that Dover District Council is reviewing the imposition of some planning conditions as these need to be enforceable.

Cllr Harris asked Cllr Morris if he could keep an eye open for any problems occurring in the on-site traffic movements in the building works due to start at the Old School in Kingsdown Road.

4. **Clerk Report**

- Wickstead Leisure re donkey springer – email provided to Councillors – IT WAS RESOLVED that this piece of equipment be removed from the Play Area as the ongoing costs of repair are prohibitive.
- Work yet to commence on the porch at the Alexander Pavilion .
- Chair and Clerk met with Cricket Club reps re proposed new windows; Club is seeking grant funding and will advise us if successful.
- No further response from Mandy Pile re litter bins yet – Clerk will chase again.
- Ian Miller given copy of training dates for herbicide use training – Clerk will liaise with him in this respect.
- Re traffic survey – Cllr Manion had provided copy of survey undertaken for Langdon PC. Cllr Manion advised that any funding available through his Members Grant towards this would have to be in the next financial year. It was agreed that to commence this, PC would be looking at survey of numbers etc in the High Street. This will have to be considered in forthcoming financial year.
- Nobody responded re attending Dynamic Councillor day on 7<sup>th</sup> Jan.
- IT WAS RESOLVED that Mr Miller be asked to deal with the flower bed opposite the village shop, and plant with suitable bulbs/plants.
- Have written to Bradleys to get ball rolling re registering the Madge field – Clerk was asked to obtain an approximate figure for the fees here before continuing.
- Have written to Tessa O’Sullivan re starting a fresh housing needs survey. Clerk will ask her for dates/times of her availability and arrange a meeting.
- Info to be received re FOI request for housing stock movements – Clerk will monitor this and advise of any fees which DDC may levy.
- Clerk will write thank-you letters to those helping with the Christmas tree erection/dismantling and also to Mr Stone re use of his electricity.
- It is possible that new Christmas lights will be needed before next Christmas for use on tree.
- Mr Miller advised that recycling of Christmas trees again had good response this year.
- Mr Miller will deal with - straining wires tennis courts; posts at play area; rabbits – hardcore to fill and netting re recent holes appearing in Cemetery.
- Clerk had written to holiday camp re approach from resident on security light disrupting her sleep.
- Clerk had advised Councillors that £293 is now outstanding from Walleys Court FC re white-lining undertaken since October. It was agreed that Clerk contact Club to advise that this needs to be paid by end of January or the PC will have to dispense with arrangement of paying then reclaiming these fees.

Clerk to monitor

Clerk to deal

Clerk to deal

Clerk to note

Clerk to liaise

Clerk to deal

Clerk to deal

Clerk to note

Clerk to deal

Clerk to deal



<p>Alexander Pavilion – review of hot water system – this to stay on until February agenda.</p>	<p>Clerk to deal</p>
<p>7. <b><u>Precept</u></b></p> <p>IT WAS RESOLVED to increase the Precept request for 2017-2018 by 8%, equating to an increase of 42p per month on a Band D property.</p>	<p>Clerk to send request to DDC</p>
<p>8. (a) Co-option/recruitment of new Councillors – Mr Rob Wilkie had agreed to be co-opted to the Council with his term to commence from the March meeting. Clerk to contact DDC Democratic Services and arrange various forms for completion.</p> <p>(b) Individual responsibilities were discussed; Brenda Paul will take on South Foreland Valley, Tony Fielding and Chris Smith will liaise re possible new Village Plan; playing field inspection to be undertaken on a rota'd basis.</p> <p>(c) Discussion re PC's way forward/strategic plan. Plans for traffic survey and possible Village Plan/appraisal will lead the way in this. Cllr Fielding noted the need to get the situation re the use of the Alexander Field by various users under better management.</p>	<p>Clerk to deal</p>
<p>9. <b><u>Training Policy</u></b></p> <p>Henceforth, policy to be that all new Councillors must undertake early training when available. All Councillors to complete at least one training event per year.</p>	
<p>10. <b><u>Correspondence</u></b></p> <ul style="list-style-type: none"><li>• Kirk Alexander re Memorandum of Agreement for South Foreland Valley – dealt with above.</li><li>• John Elliott – request for skate park – Cllr Paul agreed to make plea in magazine for any available land but at present there is nowhere suitable available.</li><li>• Carol Fowler, Ringwould and Kingsdown PC re our website – looking to have a chat re our design/build experience. Cllr Smith agreed to be liaison.</li><li>• KALC – update re referendum principles for Town and Parish Councils.</li><li>• Stuart Allan, Murston Construction re commencement of archaeological excavations at Townsend Paddock.</li><li>• Chris Little re scrub clearance dates in South Foreland Valley – Cllr Smith had placed these details on website.</li><li>• Lord Lieutenant of Kent – invitation to civic service at Rochester Cathedral – Clerk to respond that PC will not attend this year.</li><li>• Community Warden – brief report for month;.</li><li>• Wicksteed – response re donkey springer.</li><li>• KALC – notice of Dynamic Councillor event on 23<sup>rd</sup> Feb (evening).</li></ul>	<p>Clerk to notify Mr Elliott</p> <p>Clerk to provide details</p> <p>Clerk to respond</p>
<p>11. <b><u>Reports from Councillors</u></b></p> <p>Cllr Harris will continue to investigate re bus shelter provision at Nelson Park.</p> <p>Cllr Fielding, having liaised with CCTV engineer, asked for details of a contact at DDC in order to access the electricity cabinets in the car park toilets for a power source – Clerk to provide to Cllr Fielding.</p>	<p>Clerk to provide</p>

12. **Village Maintenance / Matters affecting the Parish**

Question of publishing draft minutes on website discussed – it was agreed that these could be placed two weeks in advance of the next PC meeting, to be marked “draft”.

Playing field inspection – this next month to be undertaken by one of the Councillors

Clerk to contact before meeting

13. **Matters arising**

Cllr Harris would like to see further clearance of bank at Kingsdown Road and will seek pricing re removal of brambles/scrub.

Cllr Paul raised question of garden waste being placed over fence on to footpath at Reach Road – Councillors will view before next meeting.

Clerk provided Councillors with quotation received from R C Claringbould re work to waterproof corrugated roof section at Bowls Club Pavilion. Clerk asked to send quote to Conservation Officer at DDC to seek his views, with quote to then appear on next agenda.

Clerk to deal

There being no further business, the meeting closed 9.35 p.m.

Confirmed:

Chairman

12<sup>th</sup> December 2016

