

## **THE PARISH COUNCIL OF ST MARGARET'S-AT-CLIFFE**

The Annual Meeting of the above Parish Council is convened for MONDAY 13th MAY 2024 to be held at St Margaret's Village Hall. The meeting proper will start at 7pm, with public participation from 6.45pm for 15 minutes.

### **(Any questions / issues to be raised by the public).**

1. Election of Chair of the Parish Council for 2024-2025.
2. Election of Vice Chair of the Parish Council for 2024-2025.
3. Election of two representatives to serve on the Dover Area Committee of the Kent Association of Local Councils for the year 2024-2025.
4. To appoint a representative for the Village Hall Management Committee for 2024-2025.
5. To appoint the Responsible Financial Officer for 2024-2025.
6. To approve subscription payments for 2024-2025, to include:-
  - Kent Association of Local Councils (£1,052.42)
  - Kent County Playing Fields Association (£20)
  - Campaign for Protection of Rural England (£36)
  - Kent Wildlife Trust (£36)
7. Confirmation of the Minutes of the Parish Council meeting held 8th April 2024.
8. Declarations of interest on any agenda items.
9. Reports from County and District Councillors, together with any CSU reports, to include update from County Councillor re A258 Parish Council group proposal).
10. Clerk's report, including matters arriving from the previous meeting - to include meeting held with Cemetery Registrar Mr Miller.
11.
  - a) Planning - to consider any planning applications received prior to the meeting.
  - b) Any updates received re Glebe Field, to include any response from Bay Trust.
  - c) Modifications to Local Plan.

12. Finance and Accounts:-
  - a) Confirmation of payments since April meeting.
  - b) Consideration of insurance quotation for 2024-2025 with Zurich Municipal at £2,871.03.
  - c) To consider options x 3 provided by Dover District Council re proposed works at High Street layby.
  - d) To approve annual payment to White Cliffs Countryside Project of £5,000 for 2024-2025.
13. Replacement of Clerk - interviews for role etc
14. Cllrs R Simcox and A Fielding - updates re 20mph proposal, to include decision on Kent Highways cost of £5,859.
15. Correspondence received.
16. Reports from Councillors, to include:-
  - Cllr Blake - to introduce proposal re floodlighting of tennis courts.
  - Cllr Fulford - final update re D-Day commemoration events.
  - Cllr Fielding re terms of Section 106 Agreement on Ash Grove properties.
  - Station Road junction with A258.
  - Cllr Fielding re Housing Need Survey - responses received.
  - Cllrs Checksfield and Blake re KALC Area Committee meetings.
17. Village Maintenance and Matters affecting the Parish:-
  - a) Playing Field Inspection.
18. Information received since last meeting. Anything raised to be added to next meeting agenda.

Monday 6th May 2024

Jane Cook  
Clerk to the Parish Council

## Planning applications

- 24/00340      Erection of a single storey rear extension, garage conversion to habitable room with bay window to front elevation -  
**Pinha, Collingwood Road**
- 24/00392      Variation of condition 2 (approved plans) of planning permission 23/01338  
“Erection of single storey rear extension and part conversion of garage, to  
Increase overall footprint -  
**Victory Cottage, Hardy Road**
- 24/00345      Installation of new boiler flue -  
**Curfew Cottage, Sea Street**
- 24/00378      Erection of first floor extension with dormer window over existing garage to form  
an annexe for ancillary use with steps, balcony and glass balustrade -  
**The White House, 3 St Margaret’s Road**
- 24/00416      End weight reduction and crown thin by approximately 15% of one limb of an  
Austrian  
Pine the subject of Tree Preservation Order No 2 of 2009 -  
**Ledgeland, 17 St Margaret’s Road**
- 24/00453      Variation of condition 2 (approved plans) and 03 (materials) of planning permission  
23/00364 or “Change of use from office to residential with external alterations” for  
alterations to window, lintels and brickwork (retrospective) -  
**3A High Street**
- 24/00462      Erection of two storey rear extension. Erection of replacement porch.  
Replace external render -  
**Leathercote, 57 The Drove**

