

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 9th February 2015 in St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs D Hart, T Porter, A Fielding, M Haslam, T Purchase. Apologies for absence received from S Little, C Little, B Paul and S Bayliss-Stranks. Apologies for absence also received from County Cllr S Manion and District Cllr K Morris. District Cllr P Watkins in attendance.

Following issues raised during Public Question Time:-

Mrs Verren – has Parish Council discussed with the Bay Trust its plans to create a “community garden” on land previously let to property owners as garden land? Cllr Hart confirmed they had not. Cllr Hart also advised he was not aware whether any such plans would require “change of use” in planning terms.

Mr Irvine and Mr P Wells raised questions of fencing and traffic prohibitive signs erected in Beach Road recently – this to be discussed later in meeting.

Question raised re Portal House planning application – this has now been deferred with “amended” plans to be submitted.

<p>1. <u>Confirmation of Minutes of Parish Council Meeting held 12th January 2015</u> Cllr T Purchase – name omitted from attendees for December and January. Minutes duly annotated and, having been circulated to all members, were confirmed as a correct record.</p>	
<p>2. <u>Declarations of interest</u> – Cllr Porter advised he could not comment on any matters pertaining to Portal House School.</p>	
<p>3. <u>Community Warden</u></p> <ul style="list-style-type: none">• 3 burglaries seen in village recently – these seem to have been opportunist crimes – Gordon currently advised on home security and offering “smart water” marking.• Highway defects – reporting mostly up to date.• Flytipping increasing – reported and removed by authorities as soon as possible.• Evidence of substance abuse in King George V car park – Police have been advised and increased patrols seen.• A number of telephone scams have been seen in the Ward. <p>No report received from PCSO.</p>	
<p>4. <u>Clerk Report</u></p> <ul style="list-style-type: none">• Where are we with the community noticeboard - Cllr Hart confirmed he is taking forward with Mr Clayson.• Nothing heard from Royal Mail re postbox – despite advice to the contrary this has not been Installed – continue to chase.• Planning application for new windows at Bowls Club has been approved – quotes under Finance.• Have liaised with Elaine Springford re bench – to be ordered and installed at end of March/beginning of April.• Annual Parish Meeting – date yet to be decided.	<p>Cllr Hart to deal</p> <p>Clerk to chase</p> <p>Clerk to deal and liaise with Mr Miller</p>

- Permission granted by Mr Ledger re rabbit control into Cemetery – contractor has been on site, reported awaited. Quotations for rabbit-proof fencing now to be sought.
- Nothing heard re replacement of bins at Alexander Field – Clerk to follow up.
- Met with Bacchus Partners re The Hope Inn – report later in meeting.
- Response sent to KCC re planning application for Portal House – date of committee meeting yet to be advised.
- Re debris on bank at end of Freedown – Mr Miller felt the problem may have dissipated with any further problems to be reported.
- Issue reported re edge of cliff alongside promenade in The Bay?

Clerk and Chair to liaise

Clerk to deal

5. Planning

The following planning applications were considered:-

DOV/14.00220 Erection of 9m high protective netting (amended description and plans) –
King George V Playing Field, Well Lane *Positively support*

DOV/15/00005 Variation of Condition 7 of planning permission
DOV/05/01181 to reduce the parking spaces from
two to one (application under Section 73) –
Cherry Tree Cottage, Well Lane *Strongly object – parking provision should remain a minimum of two*

DOV/15/00058 Erection of garden office –
Speedwell, Well Lane *No objection to building but fire safety must be carefully considered*

Cllr Paul Watkins confirmed that although KCC are to re-submit plans for the redevelopment of Portal House, no date for this is known as yet. This will trigger a further public consultation period.

Cllr Hart reported on meeting with Bacchus Partners re The Hope Inn. They hoped to buy The Hope, subject to contract, and provided impressions of what they would intend to develop on the site. This included 3 terraced properties at the back of the land, accessed through an archway. The pub itself would remain for sale as a pub/restaurant, subject to an acceptable offer. Failing this, they would look to convert the building, retaining the listed element. Cllr Fielding queried what price they would be looking for in respect of just the Hope building. Rather than the whole site.

6. Finance and Accounts

- One quotation received from Trevor May in the sum of £13,345 for resurfacing both tennis courts. Secretary of Tennis Club due to meet with alternative contractor today (9th Feb) to seek a further quotation. It was agreed that, in case of need, a maximum sum of £14,000 be agreed for this purpose. (all Councillors in favour).

Clerk to note

<ul style="list-style-type: none"> • Cllr Fielding had looked at prices for CCTV systems – with changes in technology prices are now coming down. An infra-red system with 4 cameras could be obtained at approx. £650, with a wireless system at approx. £850. Cllrs Fielding and Porter will seek firm quotations re systems for different areas, with King George V Field to be considered first. • Cheque for £559.08 payable to A M Hayes Construction for work to door lintel at Bowls Club was duly ratified. • IT WAS RESOLVED that, following approval of planning permission for new windows at the Bowls Club Pavilion, the quotation in the sum of £6,321 from Channel Windows should be approved – all in favour. • IT WAS RESOLVED to accept the quotation from The Landscape Group for grasscutting for 2015-2016 in the sum of £2,363.95, a 2% increase year on year. All in favour. • Clerk advised that Walleys Court now have 3 outstanding invoices for white-lining due to the Parish Council – total sum outstanding £138. Cheque should be on its way from Club. Cllr Hart stated that the PC needed an “all party” meeting with both Clubs. • “Service Level Agreement” received from DDC (unaccompanied by a letter) in respect of the agreement for the PC to meet the costs of £8,317.36 (with an amount of £450.59 included in that for maintenance. The Agreement quotes an additional figure of £2,000 “towards the routine maintenance of the above facilities upon receipt of proof of payment”. This was NOT agreed by the PC and Clerk to take this up with Martin Leggatt at DDC. 	<p>Cllrs Fielding and Porter to deal</p> <p>Clerk to deal</p> <p>Clerk to advise</p> <p>Cllr Hart to arrange</p> <p>Clerk to deal</p>																												
<p>The following cheques were agreed for payment:-</p> <table border="0"> <tr> <td>Affinity Water – water rates for KGV Pavilion</td> <td align="right">£196.29</td> </tr> <tr> <td>Cash – Petty Cash</td> <td align="right">£34.99</td> </tr> <tr> <td>Mr J Barker – repayment for repairs to WW2 shelters</td> <td align="right">£187.44</td> </tr> <tr> <td>St Margarets at Cliffe Village Hall – Hall hire</td> <td align="right">£297.00</td> </tr> <tr> <td>Viking Direct – stationery/stamps</td> <td align="right">£114.78</td> </tr> <tr> <td>R C Claringbould & Sons Ltd – repair to Alexander Pavilion door</td> <td align="right">£90.00</td> </tr> <tr> <td>SLCC – annual subscriptions</td> <td align="right">£149.00</td> </tr> <tr> <td>St Margarets at Cliffe Cricket Club – electricity re workshop</td> <td align="right">£150.00</td> </tr> <tr> <td>The Landscape Group – white lining for Walleys Court</td> <td align="right">£82.80</td> </tr> <tr> <td>Jane Cook – January salary</td> <td align="right">£1037.88</td> </tr> <tr> <td>Jane Cook – expenses</td> <td align="right">£23.95</td> </tr> <tr> <td>H M Revenue & Customs – PAYE/NIC</td> <td align="right">£195.26</td> </tr> <tr> <td>Mr I Miller – labour/extra hours/fuel/expenses</td> <td align="right">£1,218.00</td> </tr> <tr> <td></td> <td align="right">£3,777.39</td> </tr> </table> <p>Credit interest of £2.31 received.</p>	Affinity Water – water rates for KGV Pavilion	£196.29	Cash – Petty Cash	£34.99	Mr J Barker – repayment for repairs to WW2 shelters	£187.44	St Margarets at Cliffe Village Hall – Hall hire	£297.00	Viking Direct – stationery/stamps	£114.78	R C Claringbould & Sons Ltd – repair to Alexander Pavilion door	£90.00	SLCC – annual subscriptions	£149.00	St Margarets at Cliffe Cricket Club – electricity re workshop	£150.00	The Landscape Group – white lining for Walleys Court	£82.80	Jane Cook – January salary	£1037.88	Jane Cook – expenses	£23.95	H M Revenue & Customs – PAYE/NIC	£195.26	Mr I Miller – labour/extra hours/fuel/expenses	£1,218.00		£3,777.39	
Affinity Water – water rates for KGV Pavilion	£196.29																												
Cash – Petty Cash	£34.99																												
Mr J Barker – repayment for repairs to WW2 shelters	£187.44																												
St Margarets at Cliffe Village Hall – Hall hire	£297.00																												
Viking Direct – stationery/stamps	£114.78																												
R C Claringbould & Sons Ltd – repair to Alexander Pavilion door	£90.00																												
SLCC – annual subscriptions	£149.00																												
St Margarets at Cliffe Cricket Club – electricity re workshop	£150.00																												
The Landscape Group – white lining for Walleys Court	£82.80																												
Jane Cook – January salary	£1037.88																												
Jane Cook – expenses	£23.95																												
H M Revenue & Customs – PAYE/NIC	£195.26																												
Mr I Miller – labour/extra hours/fuel/expenses	£1,218.00																												
	£3,777.39																												

7. Grants to Local Organisations

The following Section 137 grants were agreed (all in favour). Cllr Purchase abstained from the vote in respect of the Nursery and After School Club:-

St Margarets History Society - £500
St Margarets PTFA - £500
St Margarets Nursery and After School Club - £468
Pegasus Playscheme - £300

Payments also agreed to: PCC re Churchyard volunteers £70; Dover Patrol Memorial Trustees £60; Dover and Deal CAB £100.

Clerk to advise and prepare cheques

8. Correspondence

- Andy Steel, DDC –
 - press release re local parking charges.
 - press release re start of works in Castle Street, Dover.
 - press release re household waste levels.
 - press release re restoration plans for Kearsney parks.
 - press release re DDC call on Government for cross-Channel transport resilience.
 - press release re affordable housing/Council tax freeze.
- James Forsyth DDC re litter bin in The Bay – new bin to be placed in front of the tea hut/toilet block area in The Bay.
- Chris Oakley – re litter bins in The Bay (in relation to above).
- Colin Sumner – re PC response to Portal House School.
- Paul Cuming KCC re vandalism in South Foreland Valley.
- KALC – copy of email from Boxley PC re illegal lorry parking.
- Helen Williams – further email re rusted manhole cover – WCCP dealing.
- Rural Housing Alliance – re new legislation for affordable housing – passed to Cllr Hart.
- Emails – Mr Miles Thompson.
- Action with Communities in Rural Kent – re Village Hall Convention.
- Glynis Barber, Lydden PC re Assets of Community Value. Cllr Fielding had prepared a letter to Roger Walton at DDC in response to their refusal to allow the village pubs as Assets of Community Value – he will circulate to Councillors.

Cllr Fielding and Clerk to deal

9. Reports from Councillors/Advisers

- Cllr Porter reported on recent KALC Dover Area Committee meeting. New Training Officer Carol Pickaver. A training event covering rules and regulations for burial grounds is shortly to be circulated. Leaflets from Age UK provided – Clerk will display.
- Cllr Fielding advised that following recent meeting with David Whittington re the Neighbourhood Plan, this will require reformulating to stress community objectives. This may take some time and, following discussion, will have to be presented for public consultation. Suggestion made that this could take the place of Annual Parish Meeting. Suggestion of inviting speaker from Worth Parish Council as their own Plan had recently been “signed off”

Clerk to deal

<ul style="list-style-type: none"> • Portal House – this will now be re-submitted with amended plans. Consultation re increase in numbers not previously included – this should be taken up with KCC. 	Clerk to deal
<p>10. <u>Village Maintenance/Matters affecting the Parish</u></p> <ul style="list-style-type: none"> • Playing Field inspection undertaken by Cllr Haslam – no issues to report. New bin proposed for Alexander Field not yet installed and Clerk to chase DDC. • Rabbit control currently being undertaken – report awaited. Quotation for rabbit-proof fencing to be sought. • Re grazing in Valley – proposal by National Trust to combine grazing compartments of their own with that of the PC, using a Clipex system along the cliff edge on their stretch of the cliff known as The Front. This fencing would only be in place when undertaking grazing, 3-4 months of the year. Suggestion that this is initially trialled with PC fence line in place with 2 gate entrances from PC compartment through to NT-owned cliff-edge compartment. Although PC has no objection in principle to proposal, issue of access with regard to the cattle grids would need to be established. • Flower bed at end of Well Lane – Cllr Hart had been in contact with agents for the developer but no confirmation of ownership received. Cllr Hart asked if PC can email the agents saying that the PC will clear and bill them if the bed is not cleared within 14 days. All Councillors in favour. • Bank at end of Freedown, near Alexander Field entrance – it was agreed that Mr Miller be asked to clear as much of the undergrowth as possible, before any decisions on tree work are taken. • Beach Road – Cllr Hart advised that 2 signs had been erected displaying “no traffic” symbols – this had been erected by KCC PROW department. It is believed this was at the request of resident. Cllr Hart stated that established rights of way exist on Beach Road for pedestrians and vehicles, proven over many years. Cllr Hart asked if the PC can write to PROW stating that the PC does not agree to the erection of these signs – all in favour. 	<p>Clerk to deal</p> <p>Cllr Hart to deal</p> <p>Clerk to deal</p> <p>Clerk/Chair to liaise</p>
<p>11. <u>Matters arising</u></p> <ul style="list-style-type: none"> • Mr Miller had advised that Christmas tree recycling had seen a huge response this year. • Mr Miller will clear small tree near entrance to KGV Field, encroaching on to neighbour’s property. 	

There being no further business, the meeting closed at 9 p.m.

Confirmed:

Chairman

9th February 2015