

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 9<sup>th</sup> March 2015 in St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs D Hart, T Porter, A Fielding, M Haslam, S Little, C Little, B Paul, S Bayliss-Stranks. Apologies for absence received from Cllr T Purchase. District Cllrs Paul Watkins, Keith Morris and County Cllr Steve Manion also in attendance.

Following issues raised during Public Question Time:-

Mrs Liggins – asked if it would be possible for a Councillor to attend at Deal library on Thursday 26<sup>th</sup> March re consultation on future library provision. Cllr Sara or Chris Little will attend.

As regards the current planning application for The Hope Inn site, resident asked if it would be more appropriate for 2 bungalows on the site rather than the houses proposed. Cllr Hart advised that the PC can only look at the application extant.

Mrs Verren advised that the Primary School had acquired a defibrillator.

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| <p>1. <b><u>Confirmation of Minutes of Parish Council Meeting held 9<sup>th</sup> February 2015.</u></b><br/>The minutes, having been circulated to all members, were confirmed as a correct record and signed as such by the Chairman.</p>  |  |
| <p>2. <b><u>Declarations of interest</u></b> – Cllr Haslam declared an interest in the planning application for Sunnyfields.</p>   |  |
| <p>3. <b><u>Community Warden</u></b><br/>Gordon currently on annual leave. Cllr Hart advised that he was aware Gordon had been involved in advising on simple home security to residents, following recent burglaries in the area.</p>   |  |
| <p>4. <b><u>Clerk Report</u></b></p> <ul style="list-style-type: none"> <li>• Any news re community noticeboard – Cllr Hart is still dealing.</li> <li>• Further email received from Royal Mail re proposal for new post-box at end of Kingsdown Road/The Freedown – Clerk will continue to chase.</li> <li>• Have liaised with Elaine Springford re memorial bench for The Madge field. Bench with inscription now ordered with delivery to be made to Chairman. Mr Miller will deal with installation in due course.</li> <li>• James Forsyth DDC advises that replacement bin at Alexander Field with contractors – Clerk advised this is now in situ.</li> <li>• It was confirmed that grit for salting roads delivered to East Valley Farm and now held in storage.</li> <li>• Nothing heard further re Portal House – date of committee meeting yet to be advised.</li> <li>• Mr Miller undertaken some clearance at end of Kingsdown Road (Freedown) before anything further is decided re tree works.</li> <li>• Issue reported re edge of cliff alongside promenade in The Bay? Cllr Paul will investigate.</li> <li>• Report from Olde English Pest Control - written report read to Councillors.</li> </ul> | <p>Cllr Hart to deal</p> <p>Clerk to deal</p> <p>Clerk to liaise with Mr Miller</p> <p>Cllr Paul to deal</p> |

- Planning application re Cherry Tree Cottage for variation on parking places has been withdrawn.
- £138 bank transfer received from Walleys Court Football Club re outstanding invoices for white-lining.
- Clerk advised she had been chasing re-publication of The Law of Burial publication – this has been moved several times and will not now be in publication until 2017.
- Accepted quotation for grasscutting at £2,363.96 for coming year.
- Martin Leggatt advised that SLA document provided re toilets could be misleading – will provide new document as requested by Clerk.
- Grant cheques prepared and sent to applicants.
- Letter sent to Roger Walton re Community Asset refusal – reply awaited.
- Litter bags – IT WAS RESOLVED that Clerk purchase a supply of litter bags for use by maintenance contractor Mr Miller.

Clerk to deal

5. **Planning**

- DOV/15/00030      Erection of a detached bungalow and garage (existing dwelling to be demolished –  
Site adjacent to Robin Hatch, St Margarets Road  
*Inappropriate over-development in the Conservation Area.  
Dwelling is not single storey and the lack of a Design  
Statement is disappointing*
- DOV/15/00120      Change of use and conversion of existing building into two dwellings, incorporating a gable to rear catslide, erection of one detached dwelling, terrace of three dwellings and creation of parking (existing extension and outbuildings to be demolished) – Hope Inn, High Street  
*The Parish Council is happy that this is a low density development with adequate parking, but would like the following points to be borne in mind:*  
*1) Design of rear properties not as sympathetic.*  
*2) Access re fire appliances through archway.*  
*3) Boundary hedges to be kept to soften view.*  
*4) Question re land levels at rear of property and possible lime pit beneath.*  
*5) Interior layout for The Hope a little odd.*
- DOV/15/00121      Erection of a gable to rear catslide and associated internal and external alterations to facilitate conversion into two dwellings (existing extension and outbuildings to be demolished) – Hope Inn, High Street      *Comments as above*
- DOV/15/00154      Variation of condition 2 of planning permission DOV/14/01142 to Allow removal of front extension and steeper roof pitch to create additional roof space incorporating six rooflights (under Section 73) Sunny Fields, Lighthouse Road      *No objections*

Clerk was delegated to deal with the following applications:-

DOV/15/00190 and DOV/15/00191 – Installation of 5 no. transmission dishes with associated bracketry and feeder cables on existing communications tower and associated ancillary development –  
Site at Arqiva Swingate Station, Swingate *No objections*

**6. Finance and Accounts**

The following cheques were agreed for payment:-

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|---|-------------------|
| Olde English Pest Control re Cemetery                             | £450.00           |
| Action with Communities in Rural Kent – subscription              | £35.00            |
| Fields in Trust – subscription                                    | £50.00            |
| Jane Cook – February salary                                       | £1,037.88         |
| Jane Cook – expenses  | £22.56            |
| H M Revenue & Customs – PAYE/NIC                                  | £195.26           |
| Mr I Miller – labour/extra hours/benches/fees/fuel                | £3,162.00         |
| Mr C Little – expenses re South Foreland Valley                   | £46.44            |
| Hawkley Leisure Ltd – initial deposit re safety nets in KGV Field | £8,095.99         |
|   | <b>£13,095.13</b> |

Further quotation received re renewal of tennis courts from 1<sup>st</sup> Surface – total £12,995. IT WAS RESOLVED that the quotation previously received from Trevor May at £13,345 be accepted – all Councillors in favour.

Clerk to liaise

Quotation received from Stone Farms Ltd in the sum of £4,000 + VAT for rabbit-proof fencing for the boundary and gate of the Civic Cemetery. A further quotation in this respect to be sought.

Clerk to deal

Cllr Fielding provided a quotation for CCTV coverage in the King George V Field at £900 + VAT. This is for a 4 way HD DVR and 3 HD vandal resistant dome cameras with built in infrared lamps. It was agreed that Cllrs Fielding and Porter would seek a further quotation for similar specification. IT WAS RESOLVED that up to £1,200 could be allowed in this respect (all Councillors in favour).

Cllrs Fielding and Porter to deal

Section 137 Grant cheques totalling £1,998 paid since last meeting were duly ratified.

**7. Football Clubs**

It was agreed that an all-party meeting be set up with PC and both Clubs before next monthly meeting, to resolve any issues re usage etc.

Cllr Hart will liaise with Clubs

8. **Correspondence**

- Mr M Baldock – re Beach Road – Cllr Hart advised he is still awaiting full response from Kent Highways Legal team.
- Mrs V Verren – copy letter sent to Secretary of State for Transport re A20/M20, together with response.
- Andy Steele DDC – re
  - Hornby HQ relocates to Discovery Park.
  - Chairman of DDC Civic Service.
  - Travelodge to open in Dover
  - Garden Waste Collections.
  - Parking Strategy Consultation.
  - St James Redevelopment gets green light.
- Royal Mail re postbox – letter promised from Collection Planning Manager re installation.
- Colin Sumner re land off Bay Hill/previous tree works.
- Colin Sumner – re footpath walks – Clerk to investigate whether walks on PC's footpath walks could be scanned to the Parish magazine.
- Barry Finch DDC – reply re Service Level Agreement for Reach Road car park toilets. Offending clause re £2,000 maintenance costs will be removed and Clerk will then sign Agreement on behalf of PC.
- Southern Water – re metering programme.
- Joy Visagie, Dover and Deal CAB – thank you for donation.
- Sandy Liggins – thank you re grant for PCC.
- Steve Bass – re meeting with PC/Football Club.
- Lorraine Wilkie – email re planning application 15/00030 for Robin Hatch.
- Katy Sharp DDC – re licence application for Sandwich Showground – no objections.
- Katy Sharp DDC – re licence application for Beach Hut, 38 Strand Street – no objections.
- David Randall DDC re Parish/Town Elections – Clerk will place further advice in Parish magazine re dates etc.
- Bill Ratchford – re Portal House planning application.
- James Forsyth, DDC re litter bins at Alexander Field.
- Barry Luckhurst – emails re progress with rabbits at Civic Cemetery.
- KALC re Annual Return information.
- Robert Wilkie – re planning application for Robin Hatch.
- Oast to Coast magazine Spring 2015.
- The Bay Trust – response to letters sent by Royston Garden residents re use of land off Sea Street, together with residents' original letter to the Trust.

Clerk to monitor

Clerk to deal

Clerk to deal

Clerk to deal

Clerk to deal

**9. Reports from Councillors/Advisers**

Cllr Paul Watkins spoke briefly re traffic management issues, litter on highways, etc. Advised that DDC will be freezing Council Tax and parking charges for the coming financial year.

Cllr Steve Manion advised that KCC will be making an increase in Council Tax. Despite advice to the contrary, he asserted that Kent Highways do consult with other bodies re litter clearance when planning verge clearance of highways.

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**10. Village Maintenance / Matters affecting the Parish**

IT WAS RESOLVED that the grazing rights for Old Bottom Freedown be kept at £1,050 for the coming year. Clerk to deal with advertisement.

Clerk to deal

There being no further business, the meeting closed at 8.40 p.m.

Confirmed:

Chairman

9<sup>th</sup> March 2015