

(Before commencement of the meeting, there will be an opportunity for the public to ask questions – this will commence at 6.45 p.m. for 15 minutes).

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

The Ordinary Monthly Meeting of the above Parish Council is convened for MONDAY 11TH APRIL 2016 in the Channel Room, St Margaret's Hall, Reach Road at 7.00 p.m.

AGENDA

1. Confirmation of the Minutes of the Parish Council meeting held on 14th March 2016.
2. Declarations of interest.
3. Report from Community Warden.
4. Clerk's report, including matters arising from previous meeting.
5. Planning – to consider any planning applications received prior to the meeting.
6. Finance and Accounts:-
 - End of year accounts / Annual Return.
 - Pension for Clerk (in camera).
 - Consideration of Burial Ground and Registrar fees for 2016 financial year (fee element to be heard in camera).
 - Quotation re clearance of Reach Road Pond.
 - Prices re repairs to gates on Old Bottom Freedown.
7. Correspondence received.
8. Reports from Councillors/Advisers, to include:
 - Cllr Paul re King George V Pavilion – maintenance/repairs.
 - Alexander Pavilion – damage / way forward.
9. Village Maintenance and Matters affecting the Parish, to include:-
 - Higher Level Stewardship re South Foreland Valley – consideration of agreement.
10. Matters arising not already covered.

Monday 4th April 2016

Jane Cook
Clerk to the Parish Council

PLANNING

- DOV/16/00251 Variation of Condition 2 of planning permission DOV/14/00021 to allow changes to approved drawings (application under Section 73)
Land rear of Palmerston, Lighthouse Road, St. Margaret's Bay, CT15 6EL
- DOV/16/00253 Erection of a single storey side extension, two storey front extension and double carport (existing conservatory to be demolished) –
Foreland Cottage, 15 St Margarets Road
- DOV/16/00186 Erection of a single storey extension –
Pine Cottage, Collingwood Road
- DOV/16/00310 Change of use and conversion of the Spa to a single residential dwelling (Class C3) –
The Spa Bar, Wallets Court Hotel, Dover Road
- DOV/16/00290 Erection of a single storey extension –
Beechwood, Well Lane

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 14th March 2016 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, A Fielding, C Smith, J Harris, R Simcox, R Fagg. Apologies for absence received from Cllr Cooke (family commitment) and P Evans (work commitments). Apologies received from District Cllr Keith Morris and Community Warden Lee Kidd. County Cllr Steve Manion in attendance.

Following issues raised during Public Question Time:-

<p>1. The minutes for the meeting on 8th February 2016, having been circulated, were confirmed as a true record and signed.</p>	
<p>2. <u>Declarations of interest</u> None declared on agenda items.</p>	
<p>3. <u>Report from Community Warden Lee Kidd</u></p> <ul style="list-style-type: none">• Written report received from Warden.• One case of Flytipping seen in the village – reported and cleared. Lee asks that anyone witnessing flytipping contact him with any information – this may lead to offenders being prosecuted.• Potholes in Reach Road, Granville Road and High Street reported; Lee has spoken to Highways Inspector regarding general condition of the roads in and around the village.• Dog fouling – an increase in fouling witnessed by Lee – has placed warning notices around the village.	
<p>4. <u>Kirk Alexander, White Cliffs Countryside Project.</u></p> <p>Discussed generally the current situation within the South Foreland Valley; the Parish Council has committed to providing £5,000 as a one-off annual sum to provide a steward for the Valley through WCCP – this will need to be looked at again on an annual basis. WCCP manage the Valley on behalf of the PC. This could be covered by a simple letter of agreement between the PC and WCCP.</p> <p>Higher Level Stewardship – WCCP operates the stewardship scheme on behalf of the PC. Draft agreement provided – this covers period of ten years, with break clause after 5 years. Councillors asked to look at agreement.</p> <p>Heritage Lottery Fund - £18,020 awarded through WCCP to PC – this is to cover such work as safety fencing/work and interpretation re the military structures. A ten year maintenance period would be required.</p> <p>Councillors asked to read agreement before next meeting, ready for signature at next PC meeting.</p>	<p>Clerk to place on agenda</p>

4(a) **County Cllr Steve Manion** – advised re KCC tax increase. Re KCC Iceland investment of £50m, £52m now received back! Following cuts in funding, it is possible that Highways works will need to be reduced by 50% in coming year.

5. **Clerk Report**

- Tree work at end of Kingsdown Road completed – some residents expressed disquiet on the work done This was done by qualified and insured tree surgeons and in full agreement of the PC. Cllrs Harris, Paul and Evans had liaised with residents. Previous offer of £500 from resident withdrawn.
- Potholes on Reach Road etc reported by Community Warden.
- Metal ladder to climbing frame and small table now replaced in Play Area by Mr Miller (payment under Finance).
- Defibrillator ordered and cheque sent – now awaited – at same cost as deal through KALC.
- Grant cheques for Section 137 grants completed and sent out to applicants.
- Neighbourhood Planning Conference at DDC 4th March – Cllr Paul was to attend but unable, no other takers.
- Clerk will pick up litter pickers from DDC on Thursday 17th ahead of next litter pick on 20th March. Clerk had provided some detail of cost of PC purchasing own equipment – Clerk will make further investigations through DDC re bulk purchase.
- Name badges prepared by Cllr Simcox (payment under Finance).
- Re removal of tree at top of Bay Hill – several residents had brought this up – not in Conservation Area so property owners can remove.
- Clerk to place notice in Parish magazine re current PC vacancy.

Clerk to monitor

Clerk to deal

Clerk to deal

6. **Planning**

The following observations were made on the planning applications considered:-

DOV/16/00144	Erection of two storey front and rear extensions – Court Cottage, Lighthouse Road	<i>No objections</i>
DOV/16/00154	Fell one Pine tree and a group of mixed young mixed species trees - South Foreland House, Hotel Road	<i>Leave to decision of DDC Trees Officer</i>
DOV/16/00176	Erection of a single storey rear extension – Mermaid Cottage, The Bay	<i>No objections</i>
DOV/16/00186	Erection of single storey rear extension – Pine Cottage, Collingwood Road	<i>No objections</i>

6. Finance and Accounts

IT WAS RESOLVED that the following cheques be passed for payment:-

Mr I Miller – labour/extra hours/materials/bench works	£2,626.82
Mrs R Simcox re name badges	£76.94
Mrs J Harris – travel expenses re training course	£56.38
Fields in Trust – subscription	£50.00
St Margarets Village Hall – hire re Annual meeting	£36.00
Jane Cook – February salary	£1,065.50
Jane Cook – office expenses	£21.58
H M Revenue & Customs	£193.44
Fabweld Metalworks – repaired ladder to climbing frame	£372.00
Lister Wilder – repairs to mowing machine	£1,130.74
Petty cash	£15.45
D A Tree Surgeons – tree work in Kingsdown Road	£1,090.00
	£6,734.85

Receipts:-

Credit interest	82p + 16p
VAT Refund	£2,808.66
Grant re defibrillator	£935.00
Burial fee	£452.00

IT WAS RESOLVED to increase salary of Clerk by 1.5%; hourly payment rates for Mr Miller and Lynne Hopwood by 1.5%. Clerk also to be allowed one extra hour per week.

Clerk to advise

IT WAS RESOLVED to accept the quotation in respect of grasscutting from the Landscape Group for 2016-2017 in the sum of £2,363.95 – an increase of 0.32%.

Clerk to deal

Councillors Harris and Simcox had discussed the Burial Ground fees but felt further clarification was needed and will arrange to talk to Registrar and report to next PC meeting. Idea of “green burials” also to be looked at.

Cllr Harris and Simcox to deal

IT WAS RESOLVED to accept the cost of the Reach Road public conveniences for the financial year 2016-2017 in the sum of £7,117.70.

Clerk to deal

Payment of cheques since previous meeting viz: Section 137 Grant cheques at £1,685.88; £1,644.00 to First Rescue Training and Supplies re defibrillator were duly ratified.

8. Correspondence

- Steve Manion, re attendance at KCC Planning Meeting for Portal House.
- Gerald Irvine – re Public Right of Way ER38, Beach Road.
- Mr Chris Little – re Beach Road.
- Bob Beasley – re Tesco Bags of Help grant for South Foreland Valley.
- Ringwold with Kingsdown PC – re dredging of the Goodwin Sands.

- KALC – re Health and Safety Accreditation courses.
- Christine Waterman, History Society – re request to place interpretive sign on Madge Field.
- Mrs A Brown – re trees felled in Kingsdown Road.
- KCC Planning – decision notice re Portal House.
- Community Warden – re reported problems with potholes.
- Kirk Alexander – re reported problem in South Foreland Valley.
- Mr D Jaenicke – re clearance of Freedown “track”.
- KALC – Government update on Neighbourhood Planning.
- KALC – HGV’s – update on KALC motions to Government.
- Kirk Alexander – re South Foreland Valley working group.
- Mr D Jaenicke – re trees felled in Kingsdown Road.
- Mr Hare – re replacement windows in Conservation Area.
- KALC – re petition for Parish/Town Councils to appeal planning decisions – Clerk asked to respond in support of petition
- Sandy Liggins – thank you letter re PCC grant.
- KCC Public Rights of Way – re Footpath ER14 – gates. Cllr Fagg had inspected gates and confirmed problems. He will arrange with Vurleys to obtain a price for repair of gateposts as necessary.
- Mr D J Fish – re alleged encroachment of public thoroughfare, Well Lane.
- Steve Bass – email re business rates notice – no action is needed as the Club receives 100% relief on rates.
- Helen Comfort – email re Annual Parish Meeting, inviting Councillors to the School. Given time constraints this is not possible but Clerk to ask that Chair to Governors provides a report for the meeting.

Clerk to deal

Cllr Fagg to deal

Clerk to deal

9. Reports from Councillors/Advisers

Cllr Fagg advised that work on the Reach Road pond may be more extensive than originally planned, as the amount of silt in the pond is considerable. He will initially arrange a site visit with Ovendens to obtain a quotation for clearance work, with the PC then to consider whether re-lining is necessary.

Cllr Fagg to deal

Cllrs Paul and Harris had met with both Football Clubs – the mens section (Walletts Court) and the youth section. Problems have arisen over the split of costs between the two clubs, particularly as regards electricity. It is reported that Walletts Court run up the vast majority of the electricity costs, but currently pay little towards this. The idea of the PC taking on costs and then applying match fees was raised. It is possible that Walletts Court can monitor the amount of electricity they use by taking meter readings before and after use of the showers. Clerk was asked to write to both clubs re costs and Cllr Harris to liaise in this respect.

Clerk and Cllr Harris to deal

Exterior of Alexander Pavilion is in poor state and Clerk to seek quotations re renewal of guttering and soffits here.

Clerk to deal

Cllr Fielding reported on lack of progress with Neighbourhood Plan – unfortunately PC currently has no land for the land allocations section. He suggested that perhaps this has reached an impasse and perhaps the idea of merely a Buildings Design Policy (prepared as part of the Plan) could be pursued, to be adopted by DDC. Councillors were asked to consider the options and whether we pursue the Plan.

Councillors to consider

Cllr Smith confirmed he has a long list of requirements before the new website can go live but he will continue to work on this. The old PC website is set for renewal fee – it was agreed this be cancelled.

10. **History Society request re Henry Royce panel on Madge Field**

It was unanimously agreed that the History Society be allowed to install an interpretative panel on the Made Field, with Clerk to liaise.

Clerk to deal

11. **Bowls Club proposal re extension** – nothing further heard. This to remain in abeyance until further information received.

Clerk to liaise

12. **Village Maintenance/Matters affecting the Parish**

Cllr Simcox advised further parts in the Play Area are beginning to show signs of rust. The question of the dome was brought up and she will discuss this with Mr Miller to see if anything can be done to improve the safety of this.

Cllr Simcox to deal

Cllr Paul reported that she, Cllr Fielding and Clerk had attended a meeting with the Bay Trust where the Trust had given a brief overview of their plans re the Old School and the Glebe Field – Cllr Paul advised this had been for information only, and not an official consultation with the PC.

Cllr Harris asked if the question of the bank at the end of Kingsdown Road/corner of The Freedown could be considered, with perhaps the area of brambles and rough shrubs cut back so that the area looks tidier. She will discuss and report back. (Cllr Paul had raised the idea of planting hydrangeas at the bank and at the corner of Station Road/Dover Road in respect of the Queen's 90th birthday celebrations).

Cllr Harris to deal

Cllr Simcox asked if Clerk could prepare a notice for the Parish magazine concerning the increased Precept for the coming financial year.

Clerk to deal

There being no further business, the meeting closed 9.45 p.m.

Confirmed:

Chairman

11th January 2016

Correspondence received prior to meeting

11th April 2016

- KALC – re Planning Conference 12 May 2016.
- June House DDC re Public Consultation on Draft Indoor Sports Facility Strategy.
- Groundwork UK – Tesco Bags of Help grant result for South Foreland Valley.
- Steve Manion – copy email from Highways re Reach Road.
- Bob Wainwright – copy email to DDC re streetlight in St Vincent Road, together with response from Keith Watson.
- Chris Little re Tesco grant for South Foreland Valley.
- Bob Wainwright – copy email re St Margarets Bay car park, together with response from Roger Walton at DDC.
- Kent Public Rights of Way Office – re public footpath ER36 – improvement work.
- Steve Manion – re litter clearing on A20/A2.
- KALC – re Community Resilience and Emergency Planning Workshop – 6 May.
- Mr A Sanalidro – enquiry re role of Parish Councillor for vacant seat.
- KCC Consultation – review of KCC funded bus services.
- Tasha Terry, St Margarets FC – re damage to Alexander Pavilion.
- Sue Car DDC re Community Emergency Plan.
- Kirk Alexander – re South Foreland Valley working group.
- Laura Cory, St Margarets Nursery – thank you letter re grant.