

(Before commencement of the meeting, there will be an opportunity for the public to ask questions – this will commence at 6.45 p.m. for 15 minutes).

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

The Annual Meeting of the above Parish Council is convened for MONDAY 11TH JULY 2016 in the Channel Room, St Margaret's Hall, Reach Road at 7.00 p.m.

AGENDA

1. Confirmation of the Minutes of the Parish Council meeting held on 13th June 2016.
2. Declarations of interest.
3. Clerk's report, including matters arising from previous meeting.
4. Planning – to ratify decisions made since last meeting and to consider any planning applications received prior to the meeting.
5. Finance and Accounts, to include :
 - Consideration of further quotations re King George V Pavilion door/window replacement.
6. Correspondence received.
7. Reports from Councillors/Advisers, to include:-
 - Cllr Smith – update re website.
 - Consideration of further waste/dog bins – potential locations/cost.
- 8 Village Maintenance and Matters affecting the Parish, to include:-
 - Playing Field inspection.
9. Matters arising not already covered.

Monday 4th July 2016

Jane Cook
Clerk to the Parish Council

PLANNING

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 13th June 2016 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, J Harris, R Simcox, E Cooke, P Evans, A Fielding, C Smith). Apologies received from Community Warden Lee Kidd. County Cllr S Manion and District Cllr K Morris in attendance.

Following issues raised during Public Question Time:-

Mr Jim Stone again raised his concerns re parked vehicles in Reach Road, particularly near junction with Vicarage Lane –“this is an accident waiting to happen”. A real cause for concern at school opening and closing times. Point was made that if an obstruction is being caused, contact should be made via Police number or 101 or through the Community Warden/PCSO. County Cllr Manion made the point that if Police do not attend when a potentially hazardous situation is reported, the Police and Crime Commissioner should be informed.

Resident of Chapel Lane asked if a further dog waste bin could be placed on Granville/Salisbury Road. It was agreed that Councillors would consider where further bins might be required before next meeting. It was stated that the bin at the war memorial needs more collections as it is permanently overflowing. Also problem of speeding delivery vans in Chapel Lane reported.

Penny Bailey asked if sign re Red Lion could be removed from outside property “Ivanhoe” as the pub is currently closed. This will be taken up if pub not re-opened in due course. Road signs in the village generally are felt to be in poor condition/require cleaning with some obscured by hedges. Problems seen with cars parking in village car park outside spaces/on double yellow lines during recent days.

Sandy Liggins – pointed out that two extra parking spaces could be created in the car park if the kerb is removed where the old recycling bins were situated. Also reported that flashing 30mph sign in Reach Road is obscured by overhanging vegetation.

Mike Reeves – reported problem with coaches parked in the turning circle at Bay Hill – local bus drivers need to report to the Police on each occasion.

Viv Verren – draft website shows Parish News as a tab – this to be amended to Parish Council News.

Peter Wells – Bay Hill street missing at the top of the hill.

1. The minutes for the meeting of 9 th May 2016, having been circulated, were declared as a true record and duly signed.	
2. Declarations of interest – none declared on agenda items.	
2(a) District Cllr Keith Morris advised on process re devolution – it is anticipated that East Kent district councils will come together before 2019. In this respect, there will be an opportunity for Parish Councils to take on other powers. County Cllr Steve Manion advised that KCC needs to find a further £81m of budget savings next year. Re devolution in Kent – KCC want to work together with District Councils . Hopefully white-lining of roads/cleaning of road signs will be undertaken in the short term from spare budget capacity.	

3. **Clerk Report**

- Resignation received from Cllr Richard Fagg – advised to DDC, with notices displayed for a casual vacancy.
- Clerk and Ian Miller visited footpath ER14 at Old Bottom Freedown brought up by Public Rights of Way back in February – gates seem OK, although were obviously poorly installed originally as they all now lean in their positions. Locked gate is not actually locked – it has a metal chain around it which has a clasp for opening. Considered no urgent action required – wait and see if PROW come back – Mr Miller may be able to do some re-seating of gates if and when necessary.
- Cricket club re outfield – unhappy with current cutting – contractors advised. Club would like to buy a new mower and pass on mowing charges to PC -- for the moment it was felt that contractors must be given time to resolve the problem.
- New round of Tesco Bags of Help grants available.
- Re fire-proof box – difficult to source a large enough container – Cllrs Simcox and Harris will continue to investigate.
- Re copy of Burial records - DDC printing department may be able to help with Clerk to follow up.
- Following Cllr Fagg’s resignation, responsibility for Ponds and Footpaths needs to be taken up.
- Cllr Simcox and Clerk attended Planning Conference at Faversham – meeting notes given to all Councillors.
- Notes given to Councillors re meeting with National Trust over roads/Valley issues.
- Grant applied for through County Members Scheme - £200 re Queens’s celebrations - £100 to Boat people with further £100 to planting.
- Question of litter hoops raised – it was agreed that Clerk could purchase 6 for the time being.
- Further meeting with Kirk Alexander required now – nothing heard re £5,000 to the WCCP. Clerk to chase re agreement in this respect.
- Funds not received from Tesco re £12k Tesco grant – telephone contact today had confirmed that funds would be available in the next few weeks, with prior email confirmation.
- Quote for 3 year deal agreed with Zurich – cheque under Finance – cover held from 1st June.
- NEST scheme set up – first payment gone through - £4,000 Retirement Fund – no reason this cannot be added to scheme.
- Reported that Alexander pavilion in very poor state – season ended – Cllr Fielding has a meeting with the Club later in the week.
- Councillors will have seen responses from Warden re signs at end of The Droveaway.
- Building sign erected on Nelson Park bus stop – Stagecoach say the shelter is not one of theirs – ownership therefore uncertain.
- Report that a young family having a picnic in the Valley were charged by a herd of cows – young children had to be snatched from their path. Clerk had reported to White Cliffs Countryside Project.
- Advised re recent padlocks stolen from Alexander Field entrance on three occasions – new lock now in place.
- Cricket Club had provided Clerk with copy of quotation from Lotinga Doors re replacement of one winding mechanism at £445, with advice that other shutters in poor condition.

Clerk to advise after expiry period

Clerk to deal

Clerk to deal if and when received

Clerk to deal

Clerk to deal

Cllr Fielding to deal

4. Planning

The following applications, delegated to Clerk at last meeting, were duly ratified:-

DOV/16/00359 Erection of a rear dormer roof extension and balustrade,
installation of front rooflight and first floor side window –
20 Reach Close *No objections*

DOV/16/00423 Installation of front gate –
Land fronting Sea View Road and rear of Palmerston,
Lighthouse Road *No objections (4 Councillors) with
Cllrs Cooke and Paul abstaining*

The following observations were made on the applications considered:-

DOV/16/00519 Erection of an extension to existing office building –
Office at Braeside Equestrian Centre,
Nelson Park Road *No objections*

DOV/16/00418 Erection of two detached dwellings, formation of access and parking
(existing building to be demolished) | -
36 & 38 The Droveaway *The proposal is over-development of the
site, unacceptable to the character and
appearance of the street scene, with
detrimental effect on the neighbouring
properties. The site is also of archaeological
interest*

DOV/16/00560 Erection of a two storey and single storey side extension
(garage and ancillary building to be demolished) –
Invicta, The Droveaway *No objections*

DOV/16/00509 Installation of a replacement sewage treatment plant –
Land at South Foreland Lighthouse, The Front
*No objections to proposal but access roads
are part of the village green and not
suitable for heavy vehicles*

DOV/16/00558 Display of two non internally illuminated fascia signs –
The Village Shop, High Street
*Strongly object – this is out of keeping in
the Conservation Area and not felt
necessary (6 Cllrs in favour, Cllr Simcox
abstained)*

DOV/16/00669 An A1 steel lectern interpretative panel with digitally
printed graphic panel –
The Madge, Bay Hill (this application has yet to appear on DDC
website).

Clerk was delegated to deal with the following applications:-

KCC/DO/0123/2016 - Renewal of planning permission for the temporary mobile classrooms at Portal House School *No objections*

KCC/DO/0125/2016 - Renewal of planning permission for the mobile classroom unit situated to the rear of St Margarets at Cliffe Primary School *No objections*
(Cllr Simcox abstained).

Cllr Harris spoke briefly re the refusal by Dover District Council of development proposal for land on Townsend Farm Road.

5. Finance and Accounts

Cllr Paul will continue to seek two further quotations in respect of the doors/windows at the King George V Pavilion. First quotation received from Channel Windows for the King George V Pavilion at cost of £6,736.

Cllr Paul to deal

Clerk had arranged 4 separate quotations for replacement guttering/fascias at the Alexander Pavilion. IT WAS RESOLVED to accept in principle the quotation from D Belsey in the sum of £1,580, with the proviso that Cllr Fielding may be able to seek an alternative quotation from a contact at the Club.

Clerk to deal

Cllr Paul advised that she had been advised that Mr T Claringbould has some hardcore which may be able to be used on the holes in roads in the South Foreland Valley. IT WAS RESOLVED that a maximum of £300 be allowed in this respect (5 loads at £60).

Cllr Paul to deal

The following payments were agreed:-

NEST pension payment – Clerk + Council	£139.78
Lynne Hopwood – cleaning	£129.40
Petty Cash	£10.45
The Landscape Group – grasscutting	£397.01
Zurich Municipal – annual insurance	£2,153.32
Jane Cook – May salary	£1,118.19
H M Revenue & Customs	£216.47
Jane Cook – internet/telephone	£28.11
Mr I Miller – May invoice	£1,181.00
St Margarets Village Hall – hire of Channel Room for 2016	£297.00
	£5,670.73

Receipts:-

Credit interest – 27p + 15p	
Burial fee	£550.00
Grazing fee	£1,050.00

6. Correspondence

- Tesco Bags of Help re grant submission – everything in order; funds should be received in next few weeks.
- Copy email from Helen Hill to Community Warden re litter in The Bay.

Clerk to monitor

- Mr G Winter – copy of reply from A Hutchinson at Kent Public Rights of Way re unadopted roads.
- Email re library revised opening hours.
- KCC consultation – Active Travel Strategy.
- KALC re Councillors Conference 7 July.
- The Bay Trust – re staff changes.
- Mr Sanalidro – copy email re complaint to Dover District Council re Foreland Cottage.
- Richard Fagg – resignation from Parish Council.
- Kent Film Office – re filming with drone – coastal path to Walmer.
- A Sanalidro – copy of complaint to DDC re planning notice.
- Mr E Uden – re AA signs in village – Clerk had reported to AA Press Office but signs have now been removed.
- Mr D Busby – re Permitted Development Rights – Cllr Fielding had replied.
- Helen Williams – re fallen tree branch in Lighthouse Road – dealt with.
- Mr A Poole – re handrail in Klingsdown Road – Clerk had reported this once again.
- Dover Community Safety Unit – re PCSO information.
- White Cliffs Walking Festival – August 2016 – general information.
- Copy letter from D Hart re roads in the South Foreland Valley.
- Re Dover Patrol Memorial Parade and Service 24th July – Chair to attend on behalf of PC, with Clerk to order.
- Re ROSPA playing field inspection – it was agreed that a Council representative should be present (cost additional £42) for the inspection.
- Mr S Hare – report of problems on Well Lane. It was agreed that any problems of vehicle obstruction should be passed to Warden/PCSO at time of event.

Chair to attend
Clerk to order
Clerk to arrange
Clerk to respond

7. South Foreland Valley

- Cllr Paul spoke re meeting with National Trust and representatives of the road associations on 11 May.
- Cllr Paul stated as regards the South Foreland Valley “I feel at the moment the Parish Council cannot manage this”.
- Meeting had been arranged following approach by Jon Barker at the National Trust.
- Cllr Simcox felt that it would be useful to pursue the idea of possible synergies between the PC and National Trust as regards management of land.
- The question of problems with car parking in surrounding roads to the Lighthouse was causing problems, with residents feeling that the roads are being degraded by traffic going to the Lighthouse/café.
- Cllrs Cooke and Evans stated that they felt the proposal of the NT taking on the Valley was being pushed by Cllr Paul, and that very little effort had been made in raising the profile of the Valley to villagers.
- It was agreed that the PC could ask Jon Barker at the National Trust to speak to his superiors and provide some ideas of possibilities for the future.
- Clerk was asked to write to Mr Hickson seeking his permission to store any new equipment purchased through Tesco grant for management of the valley – this to be held in abeyance until Cllrs Cooke and Fagg have spoken to David Hart and Chris Little.

Clerk to deal
Clerk to write after confirmation

8. **Reports from Councillors**

- Cllr Smith continues with work on the new website – yet to be launched. Checks still needed on content.
- Site will be viewable on mobile phones/tablets etc.
- At next meeting will take photographs of Councillors for site.
- Plan is to launch new website at the September meeting of the Parish Council.

- Cllr Cooke advised that the Chapel Tea Rooms is now closed, with the Red Lion pub up for sale. Some initial interest shown by residents in the village to take on the pub/register this as a community asset but this had subsided.

- Cllr Harris would like to take forward the idea of shrub planting/management of the piece of land at the far end of Kingsdown Road, just before Alexander Field entrance. She and Cllr Paul will meet on site on Thursday to consider options.

- Cllr Simcox raised the idea of forming a committee for unadopted/private roads – this not to be taken forward.

Cllr Smith to deal

9. **Village Maintenance / Matters affecting the Parish**

- Cllr Simcox advised that she felt Community Warden was providing a useful service, and raising his profile with residents.

- Footpath walk to be arranged for Sunday 9th October – Cllr Paul will speak to Mrs Morris re catering; alternatively she will arrange to undertake.

- It was confirmed that PC would once again have a Christmas tree at Post Office Corner, with involvement from the School/Church. Plan would be to erect tree on 1st/2nd December.

Clerk to place in magazine

Clerk to deal in due course

10. **Matters arising**

- Following resignation of Cllr Fagg, Cllr Tony Fielding volunteered to act as PC representative on the Village Hall Committee.

- Cllr Paul confirmed that, despite belief to the contrary, there is no official footpath on the field beside Sea Street owned by the Bay Trust.

- Cllr Paul advised of an event at the Pines Calyx on the evening of 5th July, part of the Deal Festival. She had contacted organisers and the Trust asking that careful monitoring of traffic/parking be taken into account.

There being no further business, the meeting closed 9.55 p.m.

Confirmed:

Chairman

13th June 2016

Correspondence received prior to meeting
11th July 2016

