

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 11th July 2016 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, J Harris, R Simcox, E Cooke, P Evans, C Smith). Apologies received from Cllr A Fielding and Community Warden Lee Kidd. County Cllr S Manion in attendance.

Following issues raised during Public Question Time:-

Peter Wells asked for any update on Beach Road – Chair confirmed nothing new to report. Mr Wells also advised that last week’s Deal Festival at the Calyx had meant, in his opinion, that ambulance would be unable to access local roads due to parking. Chair confirmed she had visited and had not witnessed any problems.

Mr David Hannent introduced himself as a Chartered Surveyor, currently working on projects with the Bay Trust.

Sandy Liggins raised the question of whether currently Portal House are filling the village car park, making it unusable for visitors/residents. The School holidays start in two weeks when the situation will be researched.

Vivien Verren advised that all the wires in Red Lion bus shelter had been stretched and perspex timetable broken. This is believed due to vandalism.

1. The minutes for the meeting of 13 th June 2016, having been circulated, were declared as a true record and duly signed.	
2. Declarations of interest – Cllr Smith declared an interest in planning application 16/00669 as his partner is involved with this; Cllr Evans declared an interest in planning application 16/00673 as this is a neighbouring property.	
2(a) County Cllr Steve Manion advised that KCC is currently working on next year’s budget which will be challenging with further cuts envisaged. Confirmed that all streetlights are gradually being converted to LED lights to save costs. There is a “tiny” underspend on this year’s budget with some minimal funds available for road repairs.	
3. <u>Councillor Vacancies</u> – Mr Gregor Macgregor had expressed an interest in becoming a Parish Councillor and was present at the meeting. Mrs Genevieve Cope had also expressed an interest – she is currently on holiday but contact will be made before the next Parish Council meeting in September.	
4. <u>Clerk Report</u> <ul style="list-style-type: none">• Copy of Cemetery registers – IT WAS RESOLVED (proposed Cllr Harris/seconded Cllr Simcox, all in favour) that Clerk obtain books from Registrar and arrange for copying.• Have applied for grant through Members Scheme - £200 re Queens’s celebrations - - nothing heard and Clerk to contact Cllr Steve Manion.	Clerk to liaise with Mr Miller Clerk to deal

- Litter hoops ordered and received - reimbursement to Clerk under Finance.
- Nothing heard re £5,000 to the WCCP – Clerk had emailed Kirk Alexander but no reply as yet.
- £9,000 received (75%) re the South Foreland Valley grant.
- Councillors will have seen emails re the Bay car park – situation ongoing but Clerk will chase for update and also re railings which remain in a poor state.
- Waste bins cost around £150 per bin with a further £50 to £100 depending on work required at location. This item to be on September agenda.
- Letter received from auditors saying Annual Return not received – scanned and sent a copy – original was sent to them in April.
- Confirmed that Japanese knotweed is present at Chapel Lane Pond. IT WAS RESOLVED (proposed Cllr Evans/seconded Cllr Harris, all in favour) that as a duly certificated person, Mr David Hart be asked to deal with the treatment of this.
- Cllr Evans will also investigate whether certification could be undertaken by a number of people and at what cost.
- No further quotes re KGV new windows/doors at King George V Pavilion – more still to come – on agenda in September.
- Cllr Fielding reported that FC cannot undertake new guttering etc more cheaply, and Clerk confirmed that Mr Belsey had been contacted to undertake this work.
- Re hardcore in South Foreland Valley roads – Cllr Simcox will liaise with Terry Claringbould re placing of hardcore in potholes. Cllr Paul apologised to Cllr Evans re misunderstanding on original email where she had advised contact would be made with him.
- Wreath ordered for PC re Remembrance Sunday 24th July Parade – invoice still to come.
- You will have seen emails re ROSPA visit - - will advise in due course when inspection is to be undertaken.
- Have written to Mr Hickson re possible equipment storage in the Valley – reply awaited.

Clerk to deal

Clerk to deal

Cllr Evans will liaise

Cllr Paul to deal

Clerk to liaise

Cllr Simcox to deal

5. Planning

The following applications, delegated from last meeting, were duly ratified:-

KCC/DO/0123/2016 - Renewal of planning permission for the temporary mobile classrooms at Portal House School *No objections*

KCC/DO/0125/2016 - Renewal of planning permission for the mobile classroom unit situated to the rear of St Margarets at Cliffe Primary School *No objections*
(Cllr Simcox abstained).

The following observations were made on the applications considered:-

DOV/16/00752 Erection of a garage (existing garage to be demolished) – Court Cottage, Lighthouse Road *No objections*

DOV/16/00768 Conversion of garage to habitable room – 3 Langdon Close *No objections*

DOV/16/00558 Display of two externally illuminated fascia signs –
The Village Shop, High Street *Strongly object as before viz
this is out of keeping in the
Conservation Area and not felt
necessary (Cllr Simcox abstained)*

DOV/16/00669 Erection of an interpretation panel –
Madge Memorial Ground, Bay Hill *Strongly support
(Cllr Smith abstained)*

DOV/16/00699 Insertion of two roof lights –
7A The Granville, Hotel Road *No objections*

DOV/16/00745 Variation of Condition 2 of planning permission
DOV/14/00534 - to vary approved
drawings (application under Section 73) –
Land rear of Fire Station, Reach Road *No objections*

DOV/16/00640 Erection of a first floor side extension and extension
of existing balcony and balustrading -
Illawarra, 11 St Margarets Road *No objections*

DOV/16/00620 Change of use and conversion of existing garage
into holiday let, erection of a side dormer roof
extension and insertion of rooflights –
Poppyland, Norman Road
Object on following grounds:-

- *Potential disturbance to neighbours.*
- *Lack of availability of parking / loss of garage
space on this unadopted/unmade road.*
- *Impact on character of surroundings.*
- *Potential loss of privacy to neighbouring properties
and gardens.*

DOV/16/00673 Erection of a front porch extension and installation
of window to front elevation (existing door and window
to be removed) – 30 The Avenue *No objections
(Cllr Evans abstained).*

Clerk was delegated to deal with the following application:-

DOV/16/00765 Variation of condition 3 of DOV/14/01101 to increase
frequency of tours (application under Section 73) –
Fan Deep Bay Shelter, Upper Road *No objections*

Cllr Paul advised that she, Cllr Simcox and Cllr Fielding had attended a meeting with the Bay Trust where their proposals for the development of the Glebe Field were discussed. Draft plans provided which were shown Councillors. At Chair's discretion, Mr David Hannent spoke re the proposal to provide an area of green space on the Glebe Field for the PC or community, together with a "lay by" on Sea Street to help with traffic problems when school dropping off/picking up takes place – this would be a "trade off" for the Glebe Field development. He will be speaking to the residents of St George's Place this week. Mrs Viv Verren raised the question of the Community Asset Order but it would seem the land is sold subject to contract.

Cheque to British Telecom re office phone for £95.53 paid since last meeting was duly ratified.

IT WAS RESOLVED that current balance on Retirement Fund account of £4,004.57 would be placed to newly opened pension scheme for Clerk.

No details received from Cricket Club re proposal to purchase own mowing equipment. Clerk advised that grasscutting still not up to their expectations and will continue to liaise with contractors.

Clerk to deal

Clerk to liaise

The following payments were approved:-

NEST pension payment (PC £88.95/Clerk £50.83)	£139.78
Jane Cook reimbursement re litter hoops	£51.47
R C Claringbould & Sons – King George V pavilion	£660.00
Lynne Hopwood – cleaning	£129.40
Jane Cook – salary	£1120.80
Jane Cook – phone/internet/calls	£23.00
H M Revenue & Customs	£181.10
The Landscape Group – grasscutting	£497.16
Mr I Miller – June invoice	£1,270.89
Affinity Water – water rates	£304.82
	£4378.42

7. **Reach Road Car Park Toilets** - DDC letter received re current cleaning contract – due to end on 31st March 2017. Having considered the options, IT WAS RESOLVED that Parish Council would opt for current arrangements to remain in place, whereby all cleaning/ locking /opening etc is undertaken through them.

Clerk to deal

8. **Correspondence**

- Jon Barker – re trimming vegetation, Goodwin Road – agreed and undertaken.
- Kirk Alexander – re cows in Valley – problem now appears resolved through movement of cattle.
- DDC Parking – response re car park report – attendants will visit and Environmental Health will deal with caravan.
- Gerald Irvine – re road access in South Foreland Valley.
- ROSPA – re annual inspection – Clerk will advise when date/time known.
- Tasha Terry re Alexander Field – work to goal area. It was confirmed that Club should deal with this.
- DDC Community Development – ee Bluebird Trail Workshop.
- Katy Brinicombe – re paths near Reach Close – Clerk will investigate and report.
- DDC re stakeholder workshop invitation – 7 July.
- David Brown re land to the north of The Droveway – Clerk had responded.
- Keith Watson re Beach car park – Clerk will continue to chase.
- Chris Little – re Valley mowing machine – broken down and Lister Wilder to be asked to collect and repair.
- Genevieve Cope – re co-option to Council. Clerk had advised Mrs Cope of next PC meeting on 12th September and will liaise in the meantime.

Clerk to deal

Clerk to deal

<ul style="list-style-type: none"> • Sandra Killick DDC - Community Grants Scheme open for applications. • Groundwork South – requirements re promoting/completing project through grant. • Barbara Wells – copy email sent to DDC re trees/church path. • KALC – re Dover Area Committee meeting 27th July. • Mr and Mrs Bladon – re overhanging tree from The Old Vicarage. Agreed that Clerk will liaise with management company to see what can be agreed. • Jon Barker, National Trust re South Foreland Valley - roads and management. It was agreed that Cllrs Cooke and Evans would speak with/meet with Kirk Alexander re any ongoing management and future for the Valley. Jon Barker’s letter requests a reply from the PC setting out a request from them re the future options for the Valley. Strong feelings were expressed that the Council should not be seen to be approaching the NT when the initial contact came from them. Conversely, comment made that the PC would be failing in its duty if it did not investigate all and any options re the future responsibilities with the Valley. Clerk to send letter as and when Kirk Alexander involved. 	<p>Cllrs Cooke and Harris to attend</p> <p>Clerk to deal</p> <p>Cllrs Evans and Cooke to deal</p> <p>Clerk to deal</p>
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<p>9. <u>Reports from Councillors</u></p>	
<ul style="list-style-type: none"> • Cllr Smith spoke re website – he had circulated draft website to Councillors with password asking for comments – none received. He asked that all PC check content of the site to see if info is correct and advise him. Photographs of Councillors/Clerk taken for site. Instruction to be undertaken for Councillors/.Clerk in due course. Clerk asked to place in magazine. • Clerk read report from Cllr Fielding re Alexander Field/Clubs. New committee in place for FC has been set up and meetings held with Walleys Court. Suggestions that next financial year 2016-2017 PC looks to implement a hire charge for use with PC to meet costs. • Cllrs Cooke and Evans reported re meeting with Chris Little re grant funding for tractor/trailer. Cost of machine + trailer likely to leave only £1,200 for container which means that older tractors may have to be considered. Letter sent to Mr Hickson re siting of container on his farmland but may also have to look at purchasing a generator. Before purchase of any equipment, container needs to be in place. • Cllr Simcox and Clerk gave brief resume of Police Forum they had attended. Contacts list to be placed on new website and noticeboards. 	<p>Clerk to deal</p> <p>Clerk to liaise with Cllr Fielding</p> <p>Cllrs Evans and Cooke will liaise</p> <p>Clerk to deal</p>

<p>10. <u>Village Maintenance</u></p>	
<ul style="list-style-type: none"> • Cllr Simcox has large village map and will place locations on re bins before next meeting. Subject of new bins to be on agenda for September. • Clerk was asked to place a “thank you” to Jamie Clark in the Parish News for his initiative in starting a street sign cleaning campaign, together with all those for followed his example. • Cllr Smith would like to start up a “litter champions” campaign where certain people are responsible for litter clearance in their own small area. Equipment would be provided by PC. It was agreed that this proposal could be placed on new website. • 	<p>Clerk to deal</p> <p>Clerk to deal</p> <p>Cllr Smith to deal</p>

<ul style="list-style-type: none"> Mr Miller had reported a diseased Ash tree in the King George V field which is hanging over neighbouring property. Cllr Paul will investigate and decision re any tree surgery to appear on next agenda. 	Chair and Clerk to deal
<ul style="list-style-type: none"> It was agreed that Parish Council would pay for new padlock on store at Wanstone Farm where Valley equipment is stored. Clerk to liaise with Mr Hart and Little in this respect. 	Clerk to deal
<ul style="list-style-type: none"> Mr Miller had approached Cllr Harris re small area of grass next to new bungalows at top of Station Road recently mown by a local resident. It was agreed that Mr Miller could add this to his mowing area in that location. 	Clerk to advise Mr Miller
<ul style="list-style-type: none"> After approach from Mr Miller, it was agreed that spring bulbs could be purchased for cultivated area outside property Merzenich. 	Clerk to advise
<ul style="list-style-type: none"> Cllr Paul reminded Councillors of Footpath Walk on 9th October; she will liaise with Mrs Morris re requirements for refreshments. 	Cllr Paul to deal
<ul style="list-style-type: none"> Pavement running from Sea Street to Bay Hill is in need of cutting back as nettles and other vegetation is severely encroaching. 	Clerk will report
<ul style="list-style-type: none"> Cllr Paul noted hard work undertaken by residents in maintaining the boat at Bay Hill. Clerk had agreed to pursue Members Grant which had been earmarked for this purpose. If this is not forthcoming PC could provide some small funds. 	

There being no further business, the meeting closed 9.40 p.m.

Confirmed:

Chairman

11th July 2016