

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 13th March 2017 at St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, A Fielding, C Smith, G Macgregor, J Harris, R Simcox, A Newton. Mr R Wilkie co-opted and present for meeting. County Cllr Steve Manion also in attendance.

Following issues raised during Public Question Time:-

David Hall:

- Hedge – on left/hand side of Sea Street from Portal House (Trust side) needs cutting back.
- Hedge – from Knoll Flats down needs cutting back. (Cllr Paul confirmed she will speak to Highways as both issues had been previously reported and advised by Highways as completed).
- Vegetation on both sides of A258 from roundabout to Dover Road junction (Dover bound) and also further on, on Deal bound side. Clerk will report.

Sandy Liggins:

- Asked if bollard could be placed in Droveaway Gardens as vehicles travelling the full length, despite designation as footpath.

Peter Wells:

- Reported that cars have been sighted existing the village car park the wrong way into the High Street
- Reported that garden rubbish is being taken to neighbouring property (Bay Trust) – on contacting Flytipping at DDC, he was advised this was a grey area as this is private land. He will be visited by DDC Officer. Also awaiting a reply from DDC re cesspit at neighbouring property.

1. The minutes for the meeting of 13 th February 2017, having been circulated, were declared as a true record and duly signed.	
2. Declarations of interest – none declared on agenda items.	
3. The co-option of Mr Robert Wilkie as a Parish Councillor was unanimously approved. Clerk provided relevant paperwork with Cllr Wilkie to complete a declaration of interests form before next meeting.	Clerk to deal
4. <u>Clerk Report</u> <ul style="list-style-type: none">• Reply from Mandy Pile at DDC re litter bins – on order and awaiting delivery.• Bradleys re Madge Field – cost £250 – first registration takes around 4 months.• Notes handed out re meeting with Tessa O’Sullivan of ACRK, also emails sent – what do we do re land sites? Cllr Harris had provided a hand-out to be placed in parish magazine asking land owners to come forward with suitable sites.• Have written to DDC Conservation re quote on Bowls Pavilion – nothing heard so far – have chased.• Cricket Club – re grant agreed for windows – grant application made by Club - outcome not likely before June.	Clerk to monitor Clerk to deal Clerk to pursue

- Non-working streetlight at St George's Place reported.
- Cllr Manion has confirmed that gritting in recent icy weather was done as per agreement re Reach Road/Sea Street.
- Scouts would like to use KGV field on 10th June – confirmed that this is acceptable.
- Hedge outside Butchers Cottage now cut back.
- Quote for tree work at King George V Field under Finance.

5. **South Foreland Valley**

(a) Email received from Jon Barker setting out available dates for meeting with National Trust – only re use and repair of roads, not management talks re SFV. This meeting to be deferred for the moment until further information gained re insurance etc

(b) Email received from Kent Highways Manager re PC's possible liabilities re roads – after discussion it was agreed that Clerk should write to Council's insurers to get definite answer. Cllr Smith stressed strong opposition to filling of potholes as sees this as poor use of money. Suggestion that existing hardcore/gravel could be scraped back into bigger holes. Councillors Paul, Simcox and Newton will liaise re possible warning road signs, together with gathering information re flooding issues. Item to be placed on next agenda.

(c) IT WAS RESOLVED that White Cliffs Countryside Project be permitted to undertake the safety works in the Valley re the WW2 military structures, with funding from Heritage Lottery.

Cllrs Paul, Simcox and Newton to deal

Clerk to deal

Clerk to advise

5(a) **County Councillor Steve Manion**

- Advised that all four Local Councils will meet shortly to discuss merger into single larger authority. He remains firmly opposed to the proposal .
- Cllr Smith asked "what happens to individual reserves of local councils – this is funding provided by LOCAL people and should not be merged into one big pot". He believes the Plan does not make sense – will cost £7m to put in place but savings in staff cuts will go nowhere near this figure.
- Cllr Manion suggested that the Parish Council write to its District Councillors expressing their concern on this proposal. Cllr Paul stated that if Parish Councils were to "merge" they would become too unwieldy and unlikely to attract any volunteers to stand as Councillors.
- Control of any new larger authority still to be decided although this could well be based at Canterbury. As Dover currently has a lower Council Tax rate, residents are likely to see an increase of 19.9% over four years.
- Cllr Manion – KCC is happy that Central Government is providing extra funding for Social Care but further checks on how this works are being undertaken.

6. **Planning**

The following observations were made on the planning applications considered:-

DOV/17/00151 - Felling of one Beech tree, one Ash tree and nine Sycamore trees –
Seaways, land adjacent Bay Hill *Defer to DDC*

DOV/17/00188 - Replacement telecoms pole and antennas, development of
2 no. small equipment cabinets and associated ancillary
Development –
St Margaret's Bay Telephone Exchange, Bay Hill *No objections*

DOV/17/00221 - Erection of a two storey side extension –
27 St Margaret's Road *No objections*

DOV/17/00212 - Erection of flat roof two storey rear extension and roof
extension to facilitate loft conversion incorporating French
doors and Juliette balcony and installation of rooflight to roofslope –
Swn-y-Wylan, Station Road *No objections*

DOV/17/00243 - Variation of condition 2 of planning permission DOV/13/00557
to allow changes to approved drawings (application under
Section 73) –
Granville House, 35 Granville Road *No objections*

DOV/17/00245 - Erection of a dormer roof extension with windows facing
NW and SE and insertion of window to lower ground floor
SW elevation -
Conway, 1 Sea View Road *No objections*

Clerk was delegated to deal with the following applications:-

DOV/17/00242 - Re-pollard one Laburnum tree, pollard one Polar tree to 7ft
and one Bay tree to 6ft –
South Foreland House, Hotel Road *Defer to DDC*

DOV/17/00261 - Erection of a single storey lower ground floor extension
under existing balcony –
The Deck House, 24 St Margarets Road *No objections*

Clerk advised of following decisions:-

DOV/6/01039 – Penthouse, 34 Salisbury Road – withdrawn.
DOV/16/00866 – Townsend Paddock, Townsend Farm Road – granted.
DOV/16/01364 – Burley, 48 Salisbury Road – granted.

7. **Finance**

- Cllr Fielding – feels that PC should consider extending the CCTV wi-fi coverage to the Alexander Pavilion and King George Pavilion. He will liaise with contractor R J Darling with item to be on next agenda.

Clerk to place on agenda/Cllr Fielding to deal

<ul style="list-style-type: none"> • Cllr Harris had provided details of bus shelter types for installation at Nelson Park bus stop – looking at an open style with seating. • Style preferred is “Topaz” two berth shelter – cost inc VAT £1,740.00; installation would be £950 on concrete plinth. Cllr Harris had approached Robert Claringbould for quote re plinth. Also some clearance to the rear of the shelter would be required of brambles etc. Overall cost therefore likely to be at least £3,000 excluding Highways licences. • IT WAS RESOLVED that the Topaz 2 bay shelter be purchased, with other costs to be determined. • Cllr Harris and Clerk will meet to look at Highways licence application. • IT WAS RESOLVED to accept quotation from D A Tree Surgeons for tree work at King George Field at £695. • IT WAS RESOLVED to accept the annual cost for the Reach Road car park toilets at £7,265.05, an increase of £147.35 over 2016-2017. 	<p>Cllr Harris to take forward</p> <p>Clerk and Cllr Harris to deal</p> <p>Clerk to contact</p> <p>Clerk to deal</p>																																														
<p>The following payments were confirmed:-</p> <table border="0"> <tr><td>St Margarets History Society – grant</td><td align="right">£250.00</td></tr> <tr><td>St Margarets Nursery and After School Club – grant</td><td align="right">£200.00</td></tr> <tr><td>Pegasus Playscheme – grant</td><td align="right">£1,000.00</td></tr> <tr><td>St Margarets Parent Baby & Toddler Group – grant</td><td align="right">£400.00</td></tr> <tr><td>St Margarets PCC – grant</td><td align="right">£80.00</td></tr> <tr><td>Mr D E Hart – costs re South Foreland Valley</td><td align="right">£182.89</td></tr> <tr><td>PKF Littlejohn LLP – audit fee 2016-2017</td><td align="right">£480.00</td></tr> <tr><td>R J Darling – CCTV installation</td><td align="right">£1,049.00</td></tr> <tr><td>Jane Cook – Feb salary</td><td align="right">£1,087.60</td></tr> <tr><td>Jane Cook – office expenses</td><td align="right">£27.56</td></tr> <tr><td>H M Revenue & Customs</td><td align="right">£214.30</td></tr> <tr><td>Mr I Miller – invoice for Feb 2017</td><td align="right">£2,383.00</td></tr> <tr><td>St Margarets Village Hall</td><td align="right">£324.00</td></tr> <tr><td>Idverde Ltd – line marking</td><td align="right">£20.70</td></tr> <tr><td>R J Darling – wi-fi connection for CCTV</td><td align="right">£399.00</td></tr> <tr><td>Fields in Trust – subscription</td><td align="right">£50.00</td></tr> <tr><td>NEST – pension – Clerk + Council</td><td align="right">£139.78</td></tr> <tr><td></td><td align="right">£8,287.83</td></tr> </table> <p><u>Receipts</u></p> <table border="0"> <tr><td>Burial fee</td><td align="right">£50.00</td></tr> <tr><td>Credit interest</td><td align="right">£1.86</td></tr> <tr><td>Walleys Court</td><td align="right">£51.75</td></tr> <tr><td>VAT refund</td><td align="right">£3,218.37</td></tr> <tr><td>Tesco – grant</td><td align="right">£3,000</td></tr> </table>	St Margarets History Society – grant	£250.00	St Margarets Nursery and After School Club – grant	£200.00	Pegasus Playscheme – grant	£1,000.00	St Margarets Parent Baby & Toddler Group – grant	£400.00	St Margarets PCC – grant	£80.00	Mr D E Hart – costs re South Foreland Valley	£182.89	PKF Littlejohn LLP – audit fee 2016-2017	£480.00	R J Darling – CCTV installation	£1,049.00	Jane Cook – Feb salary	£1,087.60	Jane Cook – office expenses	£27.56	H M Revenue & Customs	£214.30	Mr I Miller – invoice for Feb 2017	£2,383.00	St Margarets Village Hall	£324.00	Idverde Ltd – line marking	£20.70	R J Darling – wi-fi connection for CCTV	£399.00	Fields in Trust – subscription	£50.00	NEST – pension – Clerk + Council	£139.78		£8,287.83	Burial fee	£50.00	Credit interest	£1.86	Walleys Court	£51.75	VAT refund	£3,218.37	Tesco – grant	£3,000	
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<p>8. <u>Reports from Councillors</u></p> <ul style="list-style-type: none"> • Proposal re merging of District Councils – details discussed under item 5a. • Cllr Fielding had provided notes of his initial meeting with Shared Access, re their proposal to place a mobile telecoms mast at the Alexander Field. 																																															

- Cllr Harris expressed she was not happy with proposal. Suggested that PC needs to look at other installations to look at size and scale. Any mast in that area could be very visible to residents in that area of the village.
- Company is pressing to go ahead but Clerk was asked to write again to company, requesting a further visit to discuss areas of concern before seeking views of residents on any such installation. It was felt that offer of one-off amount of £25,000 from company could be increased, with further sums perhaps annually to be discussed.
- Clerk was asked to make clear to company that the mast would be in an AONB and this fact alone may preclude any planning permission.

Clerk to deal and Councillors to meet with company rep

9. **Freight Action Plan** – consultation through Kent County Council – Clerk confirmed that she had completed this and submitted on behalf of the PC.

10. **Correspondence**

- Steve Manion reply re gritting of Sea Street/Bay Hill.
- Rod Springett re The Old School/Curfew House – Construction Management Plan. Clerk was asked to write to History Society expressing PC thanks for recent history tours of the Old School.
- KALC re Kent Estates Partnership Board
- KCC Consultation – Freight Action Plan (Charles Elphicke)
- Chris Clayson re development of The Old Chapel. It was agreed that PC would prefer to see a planning application before any discussion.
- Betteshanger Parks – details of Easter events.
- DDC Press Release re increase in Council Tax decision – up 2.87% on a Band D property.
- DDC Press Release re new town wall for Dover.
- Rachel Collins DDC re Volunteers Fair.
- Kirk Alexander re Memo of Agreement / proposed safety works in Valley.
- Stephanie Wadhams, Kent Highways re highway issues reported.
- Phil Wright, Shared Access re proposed mobile mast at Alexander Field.
- DDC Spring newsletter.
- Jon Barker, National Trust – available dates for meeting re roads in the Valley.
- Thank you letters from PCC and Parent and Toddler Group re grants.

Clerk to deal

Clerk to advise

11. **Village Maintenance / Matters affecting the Parish**

- Cllr Harris expressed concern at the deterioration of the footpath from Droveaway Gardens to Chapel Lane, which appears to be being degraded by the use of vehicles. Suggestion made that a bollard/stopping point be placed beyond the houses which have vehicular access rights, to deter other vehicles from travelling the whole route to The Droveaway. Cllr Simcox advised she had spoken to a resident who did not perceive any problems and had advised that any bollard may cause problems for their waste bin collections. Clerk asked to check with Public Rights of Way and DDC re waste lorry access.

Clerk to deal

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| <ul style="list-style-type: none">• Cllr Paul had undertaken Playing Field Inspection – following noted:-<ul style="list-style-type: none">○ Wood on climbing frame looks dry – does it need oiling?○ Climbing frame – some rust on rungs.○ Entrance to tunnel has eroded.○ Roundabout – seat has been burnt, possibly with cigarettes.○ Cllr Macgregor to undertake next month’s inspection.• Re email from Mrs Brown at Football Club – Clerk to check where signs would like to be sited. 2 dog bins already on field. Cllr Fielding will speak to Mrs Brown in case of need.• Cllr Harris noted that she had spoken to rep from Idverde Ltd re clearing the Kingsdown Road bank, at the far end – this is not something they can undertake in-house. Agreed that further discussion re this is undertaken in autumn, as bird-nesting season is in full swing. It was agreed that Mr Miller be allowed to undertake low level maintenance so the area does not worsen.• PC had attended meeting on 1st March arranged by Save the Glebe Field Campaign, together with Charles Bicker from the Bay Trust. Clerk queried her role in this as she had not been acting for the PC but had been asked to take minutes. It was agreed that the minutes could be published on the Campaign website with a link to the Parish Council website. Agreed that SGF be asked to arrange date for further date for next meeting.• Cllr Smith advised next litter pick is due on 2nd April. He needs to take photographs of new Councillors for the PC website which he will arrange.• Clerk advised she will need to arrange for new Councillors to be added to the bank signatory mandate and will arrange for forms.• Cllr Fielding advised that on a visit to the Bay last weekend, the toilets had been locked. Clerk asked to check opening dates/times. | <p>Clerk will speak with Mr Miller</p> <p>Cllr Macgregor to deal</p> <p>Clerk and Cllr Fielding to deal</p> <p>Clerk to speak to Mr Miller</p> <p>Clerk to note</p> <p>Cllr Smith to arrange</p> <p>Clerk to deal</p> |
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There being no further business, the meeting closed 9.40 p.m.

Confirmed:

Chairman

13th March 2017

Correspondence received before meeting
10th April 2017

14 Mar	Copy email between A Gould and C Sumner re Glebe Field.
20 Mar	P and P Shimell re promenade railings.
21 Mar	Mr L Williams re Precept.
22 Mar	Mrs S Liggins – info re mobile masts.
23 Mar	DDC press release re East Kent Council plans.
23 Mar	Mr M Bowler re concerns over alleged speeding.
27 Mar	DDC Planning re Bowls Club roof.
28 Mar	Kirk Alexander re works in South Foreland Valley.
28 Mar	KALC re subscription 2017-2018 + information leaflet.
29 Mar	Jon Barker, National Trust – proposed dates re future meeting.
	Reminder from Lotinga Industrial Doors re need for servicing of shutters at KGV Pavilion.
	Various emails from residents re proposals for bollard/gate on footpath to Droveaway Gardens from Chapel Lane.