## THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 10<sup>th</sup> April 2017 at St Margarets Hall, Reach Road at 7.00 p.m.

<u>Present</u>: Cllrs B Paul, A Fielding, C Smith, J Harris, R Simcox, A Newton. Apologies for absence received from Cllr R Wilkie and Cllr G Macgregor.

Following issues raised during Public Question Time:-

Mr Peter Wells – asked if PC was aware that on Thursday 30<sup>th</sup> March there had been a fire in the South Foreland Valley where a fire engine had attended. He was unsure of the outcome but advised that contractors were working in the vicinity and it may be that an Outward Bound group was also in the Valley on that day. Clerk will check if Police/PCSO had been advised/involved.

Gill Basil – referring to an item in last month's minutes, questioned why no public consultation had taken place regarding the proposal to create a barrier in the footpath ER275 from Chapel Lane to Droveway Gardens. Agenda item to be discussed later in meeting. Also cited a problem with brambles on the path which Clerk agreed to report. Cllr Harris replied re concerns over vehicles using the footpath creating very large ruts.

Mr Chris Clayson – cited problems following recent purchase of The Old Chapel with determination of the verge area leading to the site.

1. The minutes for the meeting of 13 <sup>th</sup> March 2017, having been circulated, were	
declared as a true record and duly signed.	
and the same and t	
2. Declarations of interest – none declared on agenda items.	
2a). Cllr Keith Morris:	
- Local Plan is currently going through a "refresh" – this revisal should be coming	
out in June. PC will need to study any land allocations carefully as even existing sites will need to be re-stated. This is due to be completed by 2018.	
<ul> <li>Merger of 4 local councils on hold at present until after the County elections on 4<sup>th</sup> May.</li> </ul>	
2b) County Cllr Steve Manion:	
- Advised re "pothole blitz" initiative by KCC – Cllr Smith confirmed that this	
information had been placed on PC website.	
Internation had been placed on the measure.	
3. Clerk Report	
<ul> <li>Tender from Braeside at £1,050 – IT WAS RESOLVED to accept this.</li> </ul>	Clerk to deal
<ul> <li>Cemetery fees – it was agreed that this be re-visited next year.</li> </ul>	
Re construction vehicles from Portal House – planning approval did not insist on	
parking on site, but rather recommends it. Cllr Manion liaising with Cabinet	
Member and site manager in this respect.	
<ul> <li>Idverde contract with DDC about to change – new management team in place.</li> </ul>	
Re overgrown hedge at "Havering" – this to be checked.	Councillors to
	deal

- David Hart had purchased a new gate padlock for gate leading to container agreed this could be met at £25 + cost of keys.
- Cllr Wilkie's declaration of pecuniary interests form sent to DDC Cllr Newton had returned form directly.

• No news re litter bins but Clerk will chase again.

• Re affordable land sites request to land owners – one suggestion received re centre of Reach Close, no further replies.

 DDC have asked for further information on corrugated roof replacement at Bowls Club – Mike Fielding advised.

 Roundabout burnt at play area at last month's inspection – this has been marked for some time, possibly by setting off firework.

• Save Glebe Field Campaign meeting – next one on 4<sup>th</sup> May at 1.30 but this has yet to be confirmed by Bay Trust.

• Lloyds Bank contacted and will provide fresh bank mandate for new signatories/Councillors.

 Re toilets in the Bay – DDC advise these should be open from 8am until dusk or 6pm.

Clerk to chase

Clerk to monitor

Clerk to monitor and advise

Clerk to deal

## 4. Planning

The following decisions, delegated from March, were duly ratified:-

DOV/17/00242 - Re-pollard one Laburnum tree, pollard one Polar tree to 7ft and one Bay tree to 6ft – South Foreland House, Hotel Road Defer to DDC

DOV/17/00261 - Erection of a single storey lower ground floor extension under existing balcony –

The Deck House, 24 St Margarets Road No objections

The following observations were made on the applications considered:-

DOV/17/00301 Erection of a part replacement pitched roof (retrospective) – White Cliff, The Front Defer to Planning Officer

DOV/17/00291 Erection of a decked terrace to rear garden with glass

privacy screening -

Sea Sounds, Foreland Road No objections

DOV/17/00296 Erection of a first floor rear extension incorporating

a Juliette balcony –

Meadow View, Sea Street No objections

Clerk was delegated to deal with the following applications:-

DOV/17/00241 Installation of cladding to first floor elevations

(existing render to be removed) –

Lorien, 13 St Margarets Road No objections

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DOV/17/00320	Variation of condition of planning permission 15/00908 to amend approved drawings (application under Section Cliffe Place, Station Road  Defer to Place		
DOV/17/00361	Erection of a side porch extension and single storey rear extension (existing conservatory to be demolishe Crossways, Droveway Gardens  No objection	•	
DOV/17/00385	Erection of a single storey rear extension – Hope Point, 55 Granville Road  No object	ections	
DOV/17/01498	Raise the roof height on existing garage – Mayfield Cottage, 1 Sea Street No object	ections	
Councillors agreed that the Parish Council has no objection to Mr Chris Clayson applying to Highways with an application for access to the site known as the Old Chapel. Clerk will confirm by email.			Clerk to deal
Clerk was asked to contact Planning Dept to ask why so many planning applications arrive in a short period of time, i.e. 5 since the setting of the agenda last week.		Clerk to deal	
Cllr Fielding prorural areas for 2	vided handout showing refusals by DDC for planning ap 016.	pplications in	
<ul> <li>5. Finance <ul> <li>(a) The Annual Governance statement 2016/17 was considered, duly approved by the Council and signed by the Clerk and Chair.</li> <li>(b) Accounting statements 2016-17 (Section 2 of Annual Return), having been</li> </ul> </li> </ul>		It was agreed that a copy of this be placed on the PC	
completed by the Clerk, were duly approved by the Council and signed by Chair.  (c) Councillors given a receipts and payments summary, detailing an end of year balance of £33,678 – however this figure includes a commitment of £5,614 re new windows/doors at the King George V Pavilion, £650 for roof works at Alexander			website
Pavilion, public toilets final quarter at £1,779. The figure of £33,678 also includes grant of £3,000 provided towards new bus shelter proposed at Nelson Park.			It was agreed this could also be placed on website
IT WAS RESOL	VED to agree the following payments:-		
Viking Direct – s British Telecom Dover District Co Nest – Clerk and Mr I Miller – Mar KALC – annual s Bay Gas Service Jane Cook – sal Jane Cook – offi H M Revenue & Petty Cash	ouncil – re White Cliffs Countryside Project d Council pension payment rch 2017 invoice subscription es – gas inspection for Bowls Club ary March 2017	£34.96 £118.40 £90.58 £5,000.00 £139.78 £1,344.00 £1,022.04 £168.00 £1,087.80 £22.84 £214.30 £9.99 £27.14 9,729.63	

Cllr Simcox raised the issue of the BT phone bill for the office, asking if Clerk could share facility used by Village Hall, or whether a mobile phone might be a more economic option.

Clerk will investigate

## 6. Reports by Councillors

Cllr Fielding reported re initial discussion re proposal install CCTV at Alexander Field – cost would be in the region of £1,000 but nearby property would be needed for effective May agenda, Cllr wi-fi link. Also, Cricket Club have raised the question of having a further 2 cameras at the King George V Pavilion. They have also raised the question of internet installation at the pavilion.

Clerk to place on Fielding to liaise with Cricket Club

It was agreed that Football Club issues be discussed at next meeting, before meeting with reps from Club.

Clerk to place on agenda

Cllr Smith reported only small turnout at recent litter pick event – 4 people. Concentrated on South Foreland Valley where they had picked up a great deal of rubbish and drug paraphernalia. This was concentrated around the entrance to the tunnel where it was agreed fencing/barrier needs to be considered.

Clerk to arrange meeting with Kirk Alexander

Cllr Harris advised that she will chase Robert Claringbould for a quote re bus shelter groundwork. She has spoken to Highways and will continue to liaise to take this forward.

Cllr Harris to deal

Cllr Paul had been approached by resident of Chapel Lane re trees around Chapel Lane Pond which may need pollarding. Clerk asked to liaise with D Austin for an opinion and quotation in this respect.

Clerk to deal

## 7. South Foreland Valley - Roads and Signage

Cllr Simcox advised that of the 6 roads on the PC land, some are not passable by vehicles. Clerk advised of response from PC insurers re liability/repairs.

Clerk and Chair to liaise re road planings

IT WAS RESOLVED to allow a maximum of £500 to repair the worst of the potholes in Lighthouse Road and Sea View Road.

It was agreed to re-visit the question of signage at next meeting.

## 8. Proposal re installation of mobile mast at Alexander Field

Councillors had met with Shared Access reps at Alexander Field re proposal unfortunately report not received prior to today's PC meeting. Cllr Fielding advised that, having undertaken some investigations re payments to land owners, rural areas command much lower fees. There is currently a white paper going through Parliament which may alter the amounts paid. It was agreed that this appear on agenda for next month.

Clerk to place on agenda and await report from company

### 9. Correspondence

- Copy email between A Gould and C Sumner re Glebe Field.
- P and P Shimell re promenade railings PC did not feel that the black paint was out place.

- Mr L Williams re Precept Clerk had prepared paperwork in this regard showing a £3.71 monthly increase since 2007 – this can be relayed to Mr Williams.
- Mrs S Liggins info re mobile masts.
- DDC press release re East Kent Council plans.
- Mr M Bowler re concerns over alleged speeding.
- DDC Planning re Bowls Club roof.
- Kirk Alexander re works in South Foreland Valley.
- KALC re subscription 2017-2018 + information leaflet.
- Jon Barker, National Trust proposed dates re future meeting.
- Reminder from Lotinga Industrial Doors re need for servicing of shutters at KGV Pavilion.
- Various emails from residents re proposals for bollard/gate on footpath to Droveway Gardens from Chapel Lane. It was resolved that the Parish Council would not pursue this proposal.
- Amanda Brown email re alleged issues at Alexander Field. It was agreed that signs near the entrance to the field would be helpful although PC did not support |Cllr Fielding to request re signs at the end of Klngsdown Road. Cllr Fielding will draft a response to be sent to Councillors for approval.

deal

#### 10. Village Maintenance / Matters affecting the Parish

Cllr Harris raised question of Outward Bound group using the South Foreland Valley and issue of permission from PC.

There being no further business, the meeting closed 9.40 p.m.

Confirmed: Chairman 10<sup>th</sup> April 2017

# Correspondence received before meeting 8<sup>th</sup> May 2017

11 Apr	Chris Little re response to Barber Trust for grant re SFV mower.
11 Apr	Graham Wilson re Garden Safari.
12 Apr	Phil Wright, Shared Access re Alexander Field.
13 Apr	Christian Productions – re proposed concert at St Margaret's.
13 Apr	Richard Haynes re Up On The Downs newsletter.
13 Apr	Leon Williams – thank you re Precept information.
18 Apr	Cllr Harris re training events.
19 Apr	Chris Little re request for Barber Trust grant.
20 Apr	Mark Carpenter, Kent Highways re proposed drainage works on Bay Hill.
21 Apr	Christine Waterman re proposed new meeting dates with Bay Trust.
27 Apr	Dan Bruce, KCC Public Transport re The Hope Inn bus stop.
27 Apr	Kirk Alexander re working days in South Foreland Valley.
27 Apr	Mark Carpenter, Kent Highways – further info re Bay Hill drainage works.
1 May	Malcolm Gibbons re Dover Patrol Memorial Service.