

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

Minutes of the Annual Meeting of the above Parish Council held on Monday 12<sup>th</sup> June 2017 in St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, J Harris, R Simcox, G Macgregor, A Fielding, R Wilkie and A Newton. Apologies received from Cllr C Smith (holiday). County Cllr Steve Manion also in attendance.

Following issues raised during Public Question Time:-

Mr A Denton – provided a question sheet entitled “gridlock” re ongoing traffic problems in the village. He is looking to form a working party to look at all the issues and possible resolutions – it was confirmed that Parish Council would be supportive of this initiative. Cllr Fielding volunteered to be involved in any working party as a representative of the Parish Council. Clerk to provide any previous correspondence with Highways.

Penny Bailey – asked if anything could be done re house in Royston Gardens (recently sold) where hedge is growing onto footpath. Clerk to advise Kent Highways.

Vivian Verren – noted an overgrown hedge at Reach Road/Sea Street – asked if this could also be reported. Viv asked if an “amnesty” could be put in place for parking during Sunday Church services – Clerk to seek opinion of Parking Services.

Mr Maraniello noted that any if there was a medical or other emergency in the Bay area it would be almost impossible for a vehicle to get through at 8am or 3pm.

Mr Peter Wells – noted heavy flooding in the Valley area during recent bad weather. At Upper Road, NT coaches are reversing into the road making road very dangerous; reports of coaches reversing along entire length of road due to car park being overcrowded,. Suggestion made of “no parking for coaches” sign.

<p>1. <b><u>Confirmation of Minutes of Parish Council Meeting held 8<sup>th</sup> May 2017</u></b> The minutes, having been circulated to all members, were confirmed as a correct Record.</p>	
<p>2. <b><u>Declarations of interest</u></b> – none declared on agenda items.</p>	
<p>3. Tracey Evans (reporting on behalf of her husband). Pete Evans uses the Valley for groups of children where they learn about habitat, animals, environment. Pete had witnessed incidences of camper vans dumping human waste – if any campers are seen in the future they should be reported to Community Warden/PCSO/PC. Tracy reported that following a six month course, children had just received their certificates. Kent Young Carers and other disadvantaged children amongst the groups. She confirmed that the groups Pete takes to the Valley do not camp or light fires and she asked if perhaps something could be placed on the website re the rules governing the Valley.</p> <p>Pete is looking to form a monthly Conservation Group, to involve possibly KS3 children. Tracy confirmed that Pete receives all monies through grant funding. There are always two adults present with the groups. Councillors confirmed that they are supportive of these initiatives but asked that the PC be kept informed of events and receive a copy of Pete’s public liability insurance.</p>	<p>Clerk to speak to Cllr Smith re website and await paperwork</p>

**4. Clerk Report**

- Grasscutting – complaints received from Cricket Club – reported to contractors. They will move machine for a closer cut. Name of Landscape Services provided by Club – contacted but no response. Watching brief to be kept by Councillors.
- Problems with HMRC software – now up and running but finishing off of 2016-17 not possible due to length of time after year end – Clerk had written to HM Inspector of Taxes in this regard, response awaited.
- New burial record required for Dusty – cost around £100 – agreed that Clerk could purchase and reclaim cost. Clerk to deal
- Cricket Club had raised idea of having a defibrillator – this perhaps to be re-visited later in the year.
- Meeting with Kirk Alexander in South Foreland Valley – Councillors will continue to be kept informed of volunteer days taking place. Clerk to monitor
- Meeting with Charles Bicker from the Bay Trust cancelled (by him) - no date as yet re further meeting.
- Re litter bins – Clerk had emailed District Councillors and now confirmed via Mandy Pile that these should now be installed in the short term (5 bins).
- No news re Bowls Club roof yet (per Mike Fielding). Club now looking to seek alternative quote/details from different contractor with this to come to PC. Clerk to monitor
- Footpath Walk in magazine and on website.
- Cheque for cost of waders for Mr Bean under Finance.
- Re Memorial Parade 23rd July – Malcolm Gibbons provided rough estimate of 65 but still to be finally confirmed. Tea/coffee and biscuits to be provided at Hall – Clerk had booked Channel Room.
- Written to Nigel Claringbould re Chelsea pensioners but no response,.
- Request from Langdon re reference for WCCP – completed by Clerk.
- Darren Belsey completed Alexander porch – some broken tiles replaced at no cost following bricks being thrown on roof.
- Re ROSPA visit – still awaiting date (during July). Clerk will advise in due course. Clerk to advise
- Re domestic waste reported in village in car park – letter circulated.
- Nettles reported on Sea Street – cleared by Kent Highways.

4(a) County Cllr Steve Manion confirmed that KCC currently looking at adult social services – looking for more sustainable care in East Kent. He confirmed that he had agreed £2k to St Margarets Cricket Club through his Members Grant. Advised that Kingsdown PC would like to form a working party with St Margaret’s re a joint footpath.

**5. Planning**

The following decision, delegated from May meeting, was duly ratified.

DOV/16/01456      Remedial works to inglenook fireplace –  
 Hope Inn, High Street                      Defer to Conservation Officer

The following comments were made on the applications considered:-

DOV/17/00296      Erection of a first floor rear extension incorporating a Juliette balcony and insertion of windows in side elevation of existing building (amended description)  
 (re-advertisement) –  
**Meadow View, Sea Street**      *No objections – defer to Planning Officer*

DOV/17/00520	Erection of a two storey rear extension incorporating Juliette balcony, insertion of first floor window and erection of a detached garage to rear garden (existing extension and conservatory to be demolished) – <b>1 Curling Cottages, The Avenue</b>	<i>No objections</i>
DOV/17/00541	Erection of a single storey side extension – <b>Colton, 25 Granville Road</b>	<i>No objections</i>
DOV/17/00448	Change of use to a residential dwelling (C3) with creation of associated vehicular access and parking – <b>Former Old Chapel Tea Shop, Sea Street</b>	<i>No objections</i>
DOV/17/00588	Enlargement of existing garage and alterations of vehicular access – <b>Bantum Cottage</b>	<i>No objections</i>
DOV/17/00606	Variation of condition 2 of planning permission DOV/16/01364 to allow amendments to the approved drawings (section 73 application) – <b>Burley, 48 Salisbury Road</b>	<i>No objections – defer to Planning Officer</i>

Clerk was delegated to deal with the following application:-

DOV/17/00619	Erection of a two storey and single storey side extension and insertion of new window to first floor rear elevation (existing extension and conservatory to be demolished) – <b>Glendower, 20 Granville Road</b>	<i>No objections</i>
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**6. Finance**

The following payments were approved:-

Zurich Municipal – insurance	£2265.23
Idverde Ltd – grasscutting (April)	£361.28
Dover District Council – toilets – last quarter 2017	£1779.42
D J Belsey Flat Roof Specialist – Alexander Pavilion	£650.00
Mr I Miller – April invoice	£1655.20
NEST – Pension (Clerk and PC)	£145.36
Ovenden Tipper Services Ltd – road planings	£384.00
Mr B Bean – re pond waders	£27.94
Mr I Miller – May invoice	£1272.82
Jane Cook – May salary	£1129.65
Jane Cook – phone/internet/calls	£25.85
Kent County PFA – annual subs	£20.00
Mrs J Harris – travel expenses	£13.57
Lynne Hopwood – cleaning	£132.00
H M Revenue and Customs	£227.50
Idverde Ltd – grasscutting (May)	£361.28
	<b>£10451.10</b>

Receipts

Credit interest £1.31  
Burial fees £900

7. **South Foreland Valley**

Cllr Paul reported on meeting on 7<sup>th</sup> May with National Trust surrounding roads in the Valley. She advised she had also attended a further meeting on 8<sup>th</sup> June with the road association representatives.

Proposals were put forward re erection of gates on some roads whilst improving surface of others, namely Seaview Road proposed to be the main access. Cllr Paul advised that all members of the road associations had expressed their displeasure with the amount of traffic now using these roads. As regards the suggested surface improvements, Jon Barker of the National Trust had suggested he may be able to access funding for this purpose.

A further meeting is now required, to include the Parish Council, National Trust, road associations, Kirk Alexander from the White Cliffs Countryside Project together with Dave Hart and Chris Hart.

(Clerk asked to obtain large maps for Cllrs Macgregor and Newton).

Clerk to liaise with Chair in this respect

Clerk to deal

8. **Correspondence**

- Chris Little and Dave Hart – thank you from Valley volunteers re PC support for funding of new mower.
- Emails via Steve Manion re Portal House parking problems
- KALC re Highways Tracker Survey Report
- Emails re alleged dumping of household waste in car park bin.
- CPRE RQUEST RE Help at forthcoming event.
- KALC re faulty defibrillators ( us not affected).
- Richard Hulks re Cricket Club grant application re windows.
- KCC re Bay Hill closure from 5<sup>th</sup> June.
- Colin Sumner re King George V field grasscutting.
- Christine Waterman re art exhibition for Emma Cooke – it was agreed that PC would meet rental of Channel Room for this event.
- Mr A Guy re winch in the Bay – reported to DDC.
- Mr R Maraniello re roads in South Foreland Valley.
- Stephanie Wadhams – reply to Cllr Paul re yellow lines/resurfacing of Reach Road.
- ROSPA – advice that safety inspection will be carried out in July – date to be confirmed. Clerk to advise Councillors when known.
- Carol Fowler, Kingsdown PC – request for reference on White Cliffs Countryside Project – dealt with by Clerk.
- Jon Barker – letter following meeting with NT on 7<sup>th</sup> June.

Clerk to advise

Clerk to deal

9. **Reports from Councillors**

Cllr Fielding is still awaiting contact from Mr Darling re CCTV – quotation and coverage of car park. Cricket Club want phone line to be placed at King George V Pavilion – agreed that PC would consider installation of CCTV if the phone line cost is met by Club. Cllr Fielding will follow up.

Cllrs Fielding and Macgregor have yet to liaise re suggestions for shower system at the Alexander Pavilion – to be placed back on agenda.

Cllr Fielding to deal

Clerk to place on agenda, Cllr Macgregor to deal

Cllr Harris confirmed she is still awaiting to hear from Dan Bruce at Highways re the proposed bus shelter but will continue to follow up.

Cllr Paul had received approach from resident at 21 The Freedown concerning tree(s) at the back of her property (in the Alexander Field). It was agreed that Cllr Harris and Macgregor would view the problem and see if work is required to pollard or otherwise.

Cllrs Harris and Macgregor to deal

10. **Village Maintenance**

Playing field inspection undertaken by Cllr Paul – no major problems but swing seats appear to be showing signs of deterioration. Cllr responsible for inspection to keep an eye open for signs of wear next month.

Clerk to advise

Clerk had been approached by Brian Cole re footpath leading from Kingsdown Road to Upper Freedown (believed to currently be recorded as a track). He would like to see this FP on the definitive map. Agreed that Cllr Simcox will investigate and Clerk to check whether land is in ownership of Alistair Lyon.

Clerk to check

Cllr Simcox mooted the idea of having an area at the far end of the beach in The Bay where dog walkers can take their animals in the restricted summer months. It was agreed she can investigate this idea and report back.

Clerk to place on agenda

Clerk approached re idea of using King George V car park area for a fish and chip van by Simon Parnell and his business partner. PC happy to consider this as a trial but any debris/litter must be cleared away.

Clerk to advise

Cllr Simcox will continue to investigate idea of sharing a phone line for the PC at the Hall office.

Cllr Simcox to deal

Clerk asked to write on behalf of the PC following the recent erection of the large “Theresa May” statue/structure on the cliffs near the war memorial, expressing the PC’s displeasure at this act.

Clerk to write

There being no further business, the meeting closed at 9.40 p.m.

Confirmed:

Chairman

12<sup>th</sup> June 2017

**Correspondence received prior to  
meeting 10<sup>th</sup> July 2017**

13 Jun	KALC re DDC Housing and Economic Land Availability Assessment – call for sites.
13 Jun	Mr D Mitchell re submission of land for village plan
13 Jun	P Evans – public liability information
14 Jun	DDC Press Release re Stagecoach proposals
16 Jun	DDC Parking Operations – reply re request for parking “amnesty”
26 Jun	A Lyon re footpath from Kingsdown Road
26 Jun	Graham Wilson re Garden Safari
26 Jun	KALC re HGVs using unsuitable roads
26 Jun	NALC Chief Executive’s Bulletin
26 Jun	Kirk Alexander re safety fencing in South Foreland Valley
26 Jun	Mr R Wainwright re footpath outside Breezes, St Vincent Road
29 Jun	D Gilchrist re traffic problems through village
30 June	Christine Waterman – request re Dare Burial Ground
30 Jun	Response from Idverde re grasscutting at King George V Field
2 Jul	KALC – re Dover Area Committee meeting 26 July
3 July	Notice re ROSPA visit