

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

Minutes of the Annual Meeting of the above Parish Council held on Monday 10<sup>th</sup> July 2017 in St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, R Simcox, A Fielding, R Wilkie and C Smith. Apologies received from Cllr J Harris (holiday), G Macgregor (family commitment) and A Newton (family illness).

Following issues raised during Public Question Time:-

Mr Peter Wells – produced small bottle left in the Valley at the back of the Pines Gardens, apparently a bug collecting specimen bottle. He believes this is something being organised by the Bay Trust and reported a number of minibuses parking in roads nearby. Cllr Paul will speak to the Bay Trust in this respect.

Sandy Liggins – asked if the PC could contact DDC to request that the present gap between the Churchyard and the car park be fenced. She expressed concern re trees adjacent to Ash Grove given present planning application – Cllr Paul advised that residents could request TPO's when they felt it necessary. Christmas tree – asked if PC could agree to knitted decorations being placed on tree at Post Office Corner this year – no objections.

<p>1. <b><u>Confirmation of Minutes of Parish Council Meeting held 10<sup>th</sup> June 2017</u></b> The minutes, having been circulated to all members, were confirmed as a correct Record.</p>	
<p>2. <b><u>Declarations of interest</u></b> – none declared on agenda items.</p>	
<p>2(a) <b>District Cllr Keith Morris</b> – advised that English Rural Housing are looking to remortgage the development at Ash Grove, in order to fund future developments. This is the first time DDC has received such an application. There is some concern that theoretically the change in the Section 106 agreement could see the rented properties attract a “market” rent.</p> <p>Planning application has been put in for lorry park at Whitfield.</p>	
<p>3. <b><u>Clerk Report</u></b></p> <ul style="list-style-type: none"> <li>• Grasscutting – complaints received from Cricket Club – reported to contractors. They will move machine for a closer cut (10mm) but warn of possible damage to grass in times of drought.</li> <li>• New Grant of Exclusive Right of Burial book required for Registrar – cost £98.23 + VAT – Clerk has ordered and will reclaim.</li> <li>• No new date for meeting with Bay Trust.</li> <li>• Re litter bins – no further news as regards installation and Clerk to chase again.</li> <li>• Quote re Kingsdown Road pavilion roof – under Finance.</li> <li>• Cheque for tea re Memorial Parade under Finance – wreath ordered.</li> <li>• Re ROSPA visit – 12<sup>th</sup> July – 8 am at the Play Area.</li> <li>• Re “Breezes” – empty property – Clerk to contact DDC to see if hedge can be cut back.</li> <li>• Bank mandate forms with Lloyds.</li> <li>• Public liability policy details received from P Evans as requested.</li> </ul>	<p>Clerk to chase</p> <p>Clerk to deal</p>



**5. Finance**

The following payments made since June meeting were approved:-

NEST – Clerk and Council	£145.36
Lynne Hopwood – cleaning	£105.60
St Margarets Hall – hire charges	£72.00
Petty Cash	£33.25
Mr I Miller – invoice for June	£1335.36
BT bill – repayment to Clerk for payment	£102.22
Jane Cook – salary	£1129.85
Clerk – office expenses	£31.02
H M Revenue and Customs	£227.30
Affinity Water	£252.37
Idverde Ltd – grasscutting	£361.28
	£3795.61

Receipts:

Credit interest £4.01  
Burial Ground fees £925

IT WAS RESOLVED to accept the quotation from A M Hayes Construction Ltd (quote 2) in the sum of £3837.62 + VAT for the replacement of the corrugated roof. Clerk to speak to Club re possible contribution.

Clerk to deal

**6. Local Development – call for new sites by Dover District Council**

It was agreed that Parish Council had no land to propose in this respect. Clerk had received contact from Mr D Mitchell and had referred him to DDC re possible inclusion of part of his land in the Plan.

**7. Traffic Survey**

It was agreed that a survey of Reach Road for one week would be investigated re cost etc. Cllrs Paul/Fielding/Smith to liaise in this respect. Clerk will contact Cllr Steve Manion re any suggested contractor in this respect.

Clerk to deal

**8. Correspondence**

- KALC re DDC Housing and Economic Land Availability Assessment – call for sites.
- Mr D Mitchell re submission of land for village plan
- P Evans – public liability information
- DDC Press Release re Stagecoach proposals
- DDC Parking Operations – negative reply re request for parking “amnesty” Clerk to pursue Parking Services re white vans parking in the car park overnight.
- A Lyon re footpath from Kingsdown Road – Clerk to take forward with land owner.
- Graham Wilson re Garden Safari
- KALC re HGVs using unsuitable roads
- NALC Chief Executive’s Bulletin
- Kirk Alexander re safety fencing in South Foreland Valley
- Mr R Wainwright re footpath outside Breezes, St Vincent Road – Clerk dealing.

Clerk to deal  
Clerk to deal

Clerk to monitor

- D Gilchrist re traffic problems through village
- Christine Waterman – request re Dare Burial Ground
- Response from Idverde re grasscutting at King George V Field
- KALC – re Dover Area Committee meeting 26 July
- Notice re ROSPA visit 12<sup>th</sup> July. Cllr Paul will ask Mr Miller to attend.
- Emails from Community Warden re empty property.
- Barbara Wells – update re Japanese knotweed in Church wall.
- Mr D Busby re Bay Trust owned properties – Clerk to forward to Trust.
- Mr K Alexander re Goodwin Road.
- Mr G O'Brien – copy correspondence with National Trust re use of roads
- Mr K Alexander – email re reported hazard in Valley.

Clerk to deal

**9. Reports from Councillors**

- Cllr Fielding advised that there is a problem surrounding the installation of a phone line at the King George V Pavilion as this is not a registered address – Club are investigating issue.
- Cllr Macgregor not at meeting – no information re showers/plumbing at Alexander Pavilion, this to be placed on next agenda.
- Cllr Harris not at meeting – she continues to liaise with Highways re bus shelter.
- Cllr Smith advised a very poor turnout at last litter pick. Next litter pick due 30<sup>th</sup> July to concentrate in South Foreland. Clerk asked to contact DDC re litter clearance/bin emptying schedule in The Bay.

Clerk to deal

Cllr Harris to deal

Clerk to deal

**10. Village Maintenance / Matters affecting the Parish**

- Cllr Smith had completed Playing Field Inspection. Lubrication is needed on swings at Alexander Field. Part of roundabout appears rusty – Cllrs will check with ROSPA officer this week.
- Clerk continues to liaise with land owners re footpath from Kingsdown Road.
- Re trees at rear of The Freedown – Cllr Fielding advised that he felt the trees are on residents boundary rather than that of Parish Council.
- Cllr Simcox will undertake further investigation re use of part of Bay by dog owners. Current PSPO expires 2018 when DDC will be seeking stakeholder opinions.
- Clerk asked to contact Affinity Water again re interceptor at Chapel Lane Pond.

Clerk to advise Mr Miller

Cllrs will check

Cllr Simcox to deal

Clerk to deal

There being no further business, the meeting closed at 9.25 p.m.

Confirmed:

Chairman

10<sup>th</sup> July 2017

**Correspondence received**

**prior to meeting 11<sup>th</sup> September 2017**

12 Jul	Tasha Terry for FC Club re broken tile/leak at Alexander Pavilion.
12 Jul	Mr P Pearson-Wood re footpath off Kingsdown Road.
13 Jul	Barry Finch, DDC re benches in the Bay.
18 Jul	Resident re hedge, Collingwood Road.
18 Jul	Resident of Collingwood Road re hedge.
18 Jul	Bob Wainwright re hedge, St Vincent Road.
20 Jul	Mr A Wallace re meeting to discuss erection of object at end of Granville Road.
24 Jul	Mr D Busby – copy of letter sent to Bay Trust re wall adjacent to ER42.
25 Jul	Antony Greenwood, DHB re proposal re Goodwin Sands.
25 Jul	Mr G Jones re speeding motorists.
6 Aug	Mr A Sanalidro – various emails re NT proposals for access to the Lighthouse.
7 Aug	Mr C Little and Mr D Hart – re current management of SF Valley.
21 Aug	Jane Driver – re footpath across Old Bottom Freedown.
21 Aug	Mr M Pott, Bay Trust – reply to Mr Busby re ER42 wall.
21 Aug	Kirk Alexander re safety signs and interpretation signage in SF Valley.
21 Aug	Mrs S Little – re litter/request for new litter bin at end of Kingsdown Road.
21 Aug	Mr R Maraniello re proposals by NT for access.
21 Aug	Kent Highways re state of resurfacing work in Reach Road.
29 Aug	Mr B Lloyd-Prest, Bay Trust re Great Beach Clean.
2 Sep	Kent Highways re Parish Seminar.
2 Sep	Tasha Terry re Alexander Pavilion roof (2 <sup>nd</sup> email).