

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Annual Meeting of the above Parish Council held on Monday 9th October 2017 in St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs B Paul, R Simcox, J Harris, A Newton, A Fielding, R Wilkie. Apologies for absence received from Cllrs C Smith (holiday), G Macgregor (prior engagement). District Cllr Keith Morris and County Cllr Steve Manion in attendance for early part of meeting.

Following issues raised during Public Question Time:-

Mr Jim Stone asked re response from Old Vicarage re trees overhanging Vicarage Lane. Clerk confirmed reply had been received to PC and she would ask that they make contact with Mr Stone.

Mrs Sandy Liggins asked if PC was aware of closure of High Street next week – Chair and Clerk no such information had been received. Mrs Liggins asked if it was true if Lighthouse Road residents were installing a gated entrance – it was confirmed that they may be installing a “chicane” at the entrance to slow vehicles.

Messrs Mitchell asked if it was possible to open a dialogue with the Parish Council concerning plans to build a new doctor’s surgery on land beyond The Patch, Station Road. They advised that Dr Bahadur had approached them two years ago in this respect as he sees the current surgery on The Drove as unfit for purpose. NHS England would not fund new surgery but may support the proposal. Advised that a petition in the Doctor’s surgery had gained 1,500 signatures in support. They had approached DDC for pre-application advice and DDC had advised they would like to see PC support for proposal. The proposed new surgery would need to be supported by a housing development – 16 properties with an element of affordable housing. Asked if there was “loose” support from the PC. When the call for sites was made under LDF, they had put this site forward.

This item to appear on next agenda, with Cllr Fielding to circulate plans to Councillors. Councillors to gauge local support for the surgery given the “price” of losing part of an AONB and housing development of 16 properties.

<p>1. <u>Confirmation of Minutes of Parish Council Meeting held 11th September 2017</u> The minutes, having been circulated to all members, were confirmed as a correct Record.</p>	
<p>2. <u>Declarations of interest</u> – none declared on agenda items.</p>	
<p>2(a) District Cllrs Keith Morris – advised that metal benches have been replaced in The Bay. Re renovation of Deal Pier – DDC currently seeking prices for replacement seating. Confirmed nothing heard re any plans for “The Regent” in Deal.</p> <p>Cllr Paul congratulated Mr Morris on his appointment as Leader of Dover District Council, following the recent retirement of Cllr Paul Watkins.</p> <p>County Cllr Steve Manion confirmed that KCC are currently going through budgetary process – there will be a public consultation in due course.</p>	

3. **Clerk Report**

- Christmas lights – where some are not working, easier to replace all – Councillors would like to set a cap of £200 on any new lights.
- Westcliffe Road path – still awaiting invoice from Jamie Claringbould.
- Still awaiting confirmation from land owner re Kingsdown Road FP – initial telephone message received and written response awaited.
- Still no response re interceptor – Clerk will once again write to Affinity in this respect.
- Broken roof tile at Alexander Pavilion – fixed by Mr R Crowther, together with tiles on slide roof in Play Area – cheque drawn under Finance.
- Rats reported in Reach Close / Churchill Close – Clerk liaised with Environmental Health who have made visit.
- Met with new PCSO Jacqui Brooks – she suggested having a surgery at the Holiday Camp but suggestion that a trial is undertaken to hold this ahead of Parish Council meeting.
- “Abandoned” caravan reported in car park – owners were moving when DDC called out.
- Re South Foreland Valley – Clerk had contacted Kirk Alexander who will put together “tree management” schedule.
- Clerk confirmed that funds spent on South Foreland Valley this financial year included £320 re road planings, £1,185 re removal of dangerous tree. IT WAS RESOLVED that repair of current mower at cost of £950 should go ahead.
- Christmas tree – this to be delivered on Thursday 7th December.
- Need to consider individual Councillor responsibilities – sheet handed out by Clerk.
- DDC not prepared to put in fence between Churchyard and car park as they claim other priorities – it was agreed that Mr Crowther could be approached to provide a quote in this respect, before decision made to share cost between Church and PC.
- Management company replied re trees at Old Vicarage – given Mr Stone’s details.
- Re “no coaches” sign on Upper Road – agreed that this to be taken no further.
- Re Highways traffic survey – IT WAS RESOLVED to take this forward at cost of £750 per road, total £1,500 to include High Street and Reach Road. (Cllr Harris abstained from vote). Clerk to contact Highways and Cllr Fielding will arrange site visit with them.

Clerk to deal

Clerk to follow up

Clerk to write

Clerk to liaise

Clerk to arrange

Clerk and Cllr Fielding to deal

4. **Planning**

The following comments were made on the applications considered:-

DOV/17/01062	Erection of a ground floor side and rear extension, first floor rear extension and a dormer roof extension to rear roofslope (part demolition of existing dwelling) – Holbourn Cottages, 61 Kingsdown Road	<i>No objections</i>
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DOV/17/01080	Erection of a detached dwelling, formation of a vehicular access And associated parking – Land adjacent to 16 Granville Road	<i>No objections</i>
- 3 -		
DOV/17/01122	Conversion of garage to habitable accommodation and erection of front porch extension – Chesley, Lighthouse Road	<i>No objections</i>
DOV/17/01137	Erection of two detached dwellings, detached garages, formation of vehicular access and associated landscaping (existing dwelling to be demolished) – 36 and 38 The Droveaway	<i>Strongly object – imperative that an archaeological survey takes place before ANY development. The development of these properties is seen as detrimental to the street scene with an incongruous design</i>
DOV/17/01150	Erection of an attached granny annexe – Linkside, Station Road	<i>No objections</i>
DOV/17/01169	Conversion to dwelling to include removal of existing and erection of new internal partitions, formation of new opening at first floor, replacement of window with garage doors to single storey, insert new openings to rear addition and clad with weatherboard – Red Lion, 1 Kingsdown Road	<i>No objections</i>
<i>(Cllrs Paul, Wilkie, Newton, Harris in favour, Cllrs Simcox and Fielding against – vote carried 4 to 2).</i>		
DOV/17/00193	Tree works at Bay Trees, 6 The Droveaway	<i>Decision to be Referred to DDC</i>
DOV/17/01078	Erection of a single storey link extension, garage and studio extension with storage and gym above, two storey rear extension and extension to existing terrace (existing conservatory to be demolished) – The Tides, 9 St Margaret's Road	<i>Object – overdevelopment of Site, incongruous in the Conservation Area, blocking of seaward view</i>
5. Finance		
Cllr Fielding provided quotation from R J Darling re new CCTV system at King George V Pavilion – to update to a new 8 channel high vision recorder and adding an additional 2 cameras would cost £1,100; to replace existing cameras would cost an extra £300, total £1,400 (IT WAS RESOLVED to accept price of £1,400).		Cllr Fielding will make contact
(Cllr Fielding left the meeting at 8 p.m.)		

<p>Cllr Paul had met with tree surgeon at Chapel Lane Pond re additional works, with quotation to be received.</p>	<p>Clerk to await quote</p>																						
<p>- 4 -</p>																							
<p>The following payments made since September meeting were approved:-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">British Telecom</td> <td style="text-align: right;">£104.46</td> </tr> <tr> <td>R Crowther – maintenance repairs</td> <td style="text-align: right;">£160.00</td> </tr> <tr> <td>NEST Pension</td> <td style="text-align: right;">£145.36</td> </tr> <tr> <td>Mr I Miller – labour/fees etc</td> <td style="text-align: right;">£1,352.00</td> </tr> <tr> <td>Jane Cook – salary</td> <td style="text-align: right;">£1,129.85</td> </tr> <tr> <td>Jane Cook – office expenses</td> <td style="text-align: right;">£27.22</td> </tr> <tr> <td>H M Revenue & Customs</td> <td style="text-align: right;">£227.30</td> </tr> <tr> <td>Dover District Council – quarter re toilets</td> <td style="text-align: right;"><u>£1,816.26</u></td> </tr> <tr> <td></td> <td style="text-align: right;">£4,962.45</td> </tr> </table> <p>Receipts:-</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 70%;">Burial Ground fee</td> <td style="text-align: right;">£450.00</td> </tr> <tr> <td>Credit interest</td> <td style="text-align: right;">£4.35</td> </tr> </table>	British Telecom	£104.46	R Crowther – maintenance repairs	£160.00	NEST Pension	£145.36	Mr I Miller – labour/fees etc	£1,352.00	Jane Cook – salary	£1,129.85	Jane Cook – office expenses	£27.22	H M Revenue & Customs	£227.30	Dover District Council – quarter re toilets	<u>£1,816.26</u>		£4,962.45	Burial Ground fee	£450.00	Credit interest	£4.35	
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<p>6. <u>Correspondence</u></p> <ul style="list-style-type: none"> • David Fielding re damage to Alexander Field pitch. Clerk was asked to make contact with Club asking that this club is not allowed to play on pitch again. • Paul Jaconelli, DDC re litter bin emptying • Stephanie Wadhams, Kent Highways re suggested signage on Upper Rd • Mr H Jones re Old Vicarage trees – Clerk will contact again asking that he speaks to Mr Stone. • KALC – Rural Police Report Sep 2017. • Press release re Cllr Paul Watkins. • S and M Sinclair re Charity event 14th October – placed on PC website. • David Broomfield, DDC re installation of litter bins. • KALC re Finance Conference – no attendees. • KALC re The Dynamic Councillor conference – no attendees. • Julie Fill, DDC re issue in car park – caravan subsequently removed. • KALC re Dover Area Committee Meeting – Cllr Harris will attend. • Kirk Alexander – re approach for filming in Valley by local schoolboy – Councillors confirmed they were in agreement to this photo shoot. • KALC re AGM. • Paul Watkins – thank you letter re association with PC over 18 years. 	<p>Clerk to deal</p> <p>Clerk to deal</p> <p>Cllr Harris to attend</p> <p>Clerk to advise</p> <p>Cllrs Harris and Newton to attend</p>																						

<p>7. <u>Reports from Councillors / Advisers</u></p> <ul style="list-style-type: none"> • Cllr Fielding re CCTV – as under Finance above. • Cllr Harris advised re proposed new bus shelter – latest email from Kent Highways, following their marking out of the layby, advises that the site is too small for the shelter proposed. They will continue to liaise and Cllr Harris will maintain contact. • Cllr Simcox provided notes of meeting with Andrew Wallace together with reps from the Dover Patrol Memorial and the National Trust. • 3 Councillors had attended recent meeting in Sandwich re Dover Harbour Board dredging proposals for Goodwin Sands – outcome awaited. 	<p>Cllr Harris to deal</p>
<p>- 5 -</p> <p>Cllr Simcox had met with David Broomfield from DDC re proposed new litter bins – these should be in place in the next 3-4 weeks.</p>	
<p>8. <u>Village Maintenance / Matters affecting the Parish</u></p> <ul style="list-style-type: none"> • Playing Field inspection undertaken by Cllr Macgregor – no issues reported. • Cllr Paul had received a letter (without address) concerning complaint re noise from wedding venue in Reach Road – she had advised that Environmental Health at DDC should be alerted to this. • Letter provided from South Foreland Association re proposed road signs to be installed. • Clerk handed out list of areas of responsibility for Councillors. • Following footpath walk, complaint received from walkers re locked gates over Old Bottom Freedown – Clerk to place on agenda for next month. 	

There being no further business, the meeting closed at 8.45 p.m.

Confirmed:

Chairman

9th October 2017

Correspondence received prior to Meeting
9th October 2017

Date sent

From

DRAFT