

THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 8th October 2018 in St Margarets Hall, Reach Road at 7.00 p.m.

Present: Cllrs R Simcox (in the chair), A Fielding, R Wilkie, B Paul, G Macgregor. Apologies for absence received from Cllrs A Newton (family illness), C Smith (holiday) and J Harris (holiday). County Cllr Steve Manion and District Cllr Peter Jull also in attendance.

Following issues raised during Public Question Time:-

Mrs V Verren asked re PC plans for Christmas tree this year. Suggested that tree be erected on 6th December with Clerk to order from Cluffs and speak to Mr Miller in this regard.

Mr Peter Wells advised that Polish lorry drivers had recently been parking in roads near the Valley (near cattle grid) Chair will speak to PCSO/Community Warden. Mr Wells had not previously reported the incidents.

Mr David Hall raised the following issues:-

- Can PC contact Langdon PC to discuss future plans/proposals for the “crossroads” on the A258.
- Hedge outside Priory Lodge, The Drove way still needs cutting back, although this had been done before.
- Hedge at Dover/Deal crossroads from village needs cutting back (to the left as you exit).
- Hedge on A258 near The Swingate Inn needs taking back.
- Pothole on Reach Road just past holiday camp continues to fill with water – believe this needs more robust investigation.

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| <p>1. <u>Confirmation of Minutes of Parish Council Meeting held 10th September 2018</u> The minutes, having been circulated to all members, were duly confirmed as a correct record.</p> | |
| <p>2. <u>Declarations of Interest</u> – Cllr Wilkie declared a personal interest in the planning application for The Tides, as he objected to the previous application.</p> | |
| <p>3. <u>County / District Councillors</u> –</p> <ul style="list-style-type: none">• Cllr Manion suggested that funding might be available to Parish Councils via Section 106 funding for any affordable housing developments (in relation to any proposals re crossroads). Budget process process continues. Next week is “Adoption Weeks” for KCC – this is bringing the process of adoption to the fore, looking for prospective adoptive parents. Road budgets continue to be difficult to manage, particularly with regard to repair work. Cllr Simcox thanked him for his donation for membership to the Thanet Community Transport Association initiative, for all the PC’s in Dover North.• Cllr Jull advised that budget work mostly on target. Reported that benches on Deal pier will be going in during next 2 weeks. Advised that St James development is doing well, with reported 60% increase in football in the High Street as an added dimension. Old Co-op building is to re-open as space for start-up businesses. Brexit taskforce met last week, with further meeting planned shortly. | |

4. Clerk Report

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| <ul style="list-style-type: none"> • Footpath walk 23rd September cancelled due to forecast bad weather – date to be re-arranged in Spring 2018. • Reply re grasscutting quote still awaited from Landscape Services. • Re litter bin removed at top of Cripps Lane – DDC advise they will make a site visit and confirm whether this is acceptable to be placed at PO Corner. • Is PC now in position to purchase laptop specifically for purpose of recalling/reading CCTV images? • Trees at Reach Road Pond – D A Tree Surgeons visited today – quotation awaited. • Still awaiting invoice for wreath for Dover Patrol service. • Still awaiting details of site visit re ROSPSA playground inspection. • Clerk asked if any Councillors could now be removed from their old email addresses and placed on the “stmargarets” address? Confirmed that Cllrs Simcox and Fielding could be removed from old addresses. • Signs for Pond – completed – Clerk paid invoice and will reclaim cost. • No reply from Community Warden re monthly report to Clerk but Chair had received notes from Warden which were read to the meeting. • RE proposed new bin at Alexander Field – DDC have no funding at present but will add to list for consideration next year. • Ian Miller would like key to the Alexander Pavilion. • Tarmac quotation for Glebe Close access road to King George V Field under Finance. • Fallen tree on grit bin – Cllr Simcox/Clerk will check. • Ian Miller has approached Ringwoud Alpines re re-turfing work to tunnel at Play Area – this will be considered under Finance. • How does PC want to take forward Mr Miller working at the bank at end of Kingsdown Road? Mr Miller advised that he may have someone willing to work with him for security. Clerk to speak to him. • Clerk to order Christmas tree. • Re suggested yellow lines in Bay Hill – referred to Roger Walton at DDC. • Clerk to check if further supplies of salt are needed and order as necessary. | <p>Clerk to note</p> <p>Clerk to monitor</p> <p>Clerk to monitor</p> <p>Cllr Simcox to deal</p> <p>Clerk to chase</p> <p>Clerk to deal</p> <p>Clerk to deal</p> <p>Cllr Fielding will deal</p> <p>Chair/Clerk to check</p> <p>Clerk to deal</p> <p>Clerk to deal</p> |
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5. Planning

The following comments were duly ratified, delegated from previous meeting:-

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| <p>DOV/18/00939</p> | <p>Erection of a single storey side extension with raised decking – Chering, The Avenue</p> | <p><i>No objections</i></p> |
| <p>DOV/18/00946</p> | <p>Erection of a new toilet block with a storage annex – South Foreland Lighthouse, Lighthouse Road</p> | <p><i>Positively support</i></p> |

The following observations were made on the applications considered:-

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| <p>DOV/18/00965</p> | <p>Variation of condition 2 (approved plans) to allow design changes of planning permission DOV/18/00487 (application under section 73) - 16 Langdon Close (application since withdrawn)</p> |
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| DOV/18/00969 | Erection of a two storey (with glass balustrade) and single storey rear extensions, front porch and garage conversion (existing sun room to be demolished) – Upontop, The Droveaway | <i>No objections</i> |
| DOV/18/00975 | Removal of condition 4 (non-reflective glazing in the rear south east elevation) of planning permission DOV/17/01078 (application under section 73) The Tides, 9 St Margarets Road (4 in favour, Cllr Wilkie abstained) | <i>Refer to Planning Officer</i> |
| DOV/18/01011 | Erection of a first floor side roof extension including a dormer roof extension - La Manica Vista, 5 Sea View Road | <i>No objections</i> |
| DOV/18/00883 | Formation of vehicle access and parking area to the side of the property - Butchers Cottage, High Street <i>Strongly object on following grounds: Destruction of historic wall; Narrowness of road at that point; Poor sightlines; No current vehicle access to High Street on that side of the road.</i> | |
| DOV/18/01048 | Erection of a single storey rear extension (existing conservatory to be demolished) - 5 Churchill Close | <i>No objections</i> |

8. Finance and Accounts

The following payments, made since the September meeting, were approved:-

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| H M Revenue and Customs – unpaid NIC | £27.57 |
| British Telecom – office telephone | £101.43 |
| Jane Cook – repayment of Planning Fee for B17 memorial | £117.00 |
| Vurley Fencing – fencing at car park/Church perimeter | £534.00 |
| P Mercer Construction Support Services – re Bowls Club | £1,017.00 |
| Petty Cash | £36.93 |
| Kent County PFA – annual subs | £20.00 |
| Mr I Miller – September invoice | £1,477.00 |
| Jane Cook – salary | £1,138.98 |
| Jane Cook – phone/internet | £25.29 |
| H M Revenue & Customs – PAYE/NIC | £245.05 |
| Redstone Computers (UK) Ltd | £42.00 |
| Dover District Council – toilets (Jul/Aug/Sep) | £1,661.19 |
| CAD Solutions (Dover) Ltd – planning fees | £336.00 |
| | £6,779.44 |

Receipts:

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| Credit interest | £4.90 |
| Church – 50% of fencing cost | £222.50 |

- No quotation yet received from Landscape Services re grasscutting.
- Quotation for tree work at Reach Road Pond awaited – D A Tree Surgeons to provide a comprehensive itemised quote for all works.
- Quotation received from Ashford Tarmac Contractors Ltd re surfacing of Glebe Close access road to King George V Field – this comes at £4,976.00 + VAT. Clerk to seek two further quotes for comparison before any decision is made.
- Quotation had been sought from Ringwould Alpines in respect of the tunnel item of equipment at the Play Area – this had been flagged up on previous playing field inspections. This comes in at £930.00 + VAT, £1,116.00. Cllr Macgregor agreed to contact Mr Paul Sims the proprietor to see if one end of the tunnel could be lifted slightly to allow better water drainage. Councillors were in agreement for the price of the repair.

Clerk to deal

Cllr Macgregor to deal

7. Correspondence

- S Wadhams, Kent Highways re layby, Dover Road – suggesting placing of bund to stop vehicles parking here. It was felt that signage re “no parking for lorries” should be placed here, with perhaps making the layby narrower to deter larger vehicles.
- Steve Manion re Thanet Community Transport Association.
- Emily Barnes re TCHA presentation from meeting.
- Goodwin Sands SOS re L Pugh fund-raising swim.
- KALC re winter flu vaccine.
- M Haslam re village hall telephone – Clerk now to share office telephone with the Hall, with 50% of current PC cost to be made annually to Village Hall.
- Mrs S Little re overhanging tree.
- Kent Highways re Parish Seminar – no attendees.
- S Beel re memorial bench.
- M Fielding re Bowls Club invoice for work completed.
- M Fielding re works to tin roof at Bowls Club – agreed that Council will meet 50% of reduced cost for repair/repainting of roof.
- Christine Waterman re Doctor surgery.
- DDC – proposed new parking schemes – placed on Council website.
- Reminder re taxing of Valley tractor.
- Local Government Boundary Commission - final recommendations for Dover electoral review.
- KALC – papers re AGM – Cllr Harris will attend on behalf of the PC.
- M Chapman re Glebe Close leading to King George V Field.

Clerk to deal

Clerk to deal

Clerk to deal

Cllr Harris to attend

8. Reports from Councillors

- Cllr Simcox reported on current ideas/plans for the torchlight procession to the National Trust Lighthouse for the beacon event on Sunday 11th November.
- She would like to set up an “all interested party” meeting, possibly in the week commencing 22nd October but firm plans to be made. She will place something in the Parish magazine.
- £300 grant applied for through Cllr Manion’s Members Grant at KCC.

- Showed samples of LED lanterns (£1 from Poundland), flame torches (£2 each), glowsticks for children, LED lightbulbs for lighting the route (near cattle grid etc) and biodegradable balloons.
- Mr P Evans had advised that he may be able to source some “sitting Tommies” which could be lit along the route.
- Plan would be for procession to leave the Village Hall to the boat at the top of Bay Hill, then on along Lighthouse Road.
- Suggested that elderly visitors to the site using vehicles use Goodwin Road.
- Cllr Simcox believes that around 10 marshalls would be needed.
- Chris Harris had stated he would be able to help with risk assessment.
- Agreed that Cllr Simcox could investigate idea of shuttle service for elderly residents/those less able to walk, through the Thanet Community Transport Association.
- It was agreed that the Council would go ahead and purchase 200 flame torches together with 100 lanterns.

Cllr Simcox to deal

Re Bus shelters

- Cllr Simcox advised that, despite being at the point of ordering new shelters and planning application in place, matters had taken a backward turn following the insolvency of the shelter provider. She has been looking at new providers and currently has 6 new quotes, but would like to favour more local companies and those able to deliver the complete package as regards installation, notices, etc. She has a site visit arranged with one of the companies on 17th October. Agreed that Cllr Wilkie will work with Cllr Simcox in taking this forward.

Cllr Wilkie to liaise

Re benches

- Cllr Wilkie had met with Mr Miller to discuss damaged at the Old Chapel – agreed that Mr Miller could put in hand necessary repairs. Re memorial bench requested by Sara Beel – she would like to make her own choice of style and Cllr Wilkie will liaise in this respect. Re Sea Street bench replacement – style of bench with concrete ends suggested but he will undertake further research re cost etc.
- Short report received from Cllrs Simcox and Fielding re Thanet Community Transport Association. Cllr Simcox had undertaken some early attempts/research, some of which had not worked but may be an example of teething problems of the scheme.

9. Village Maintenance / Matters affecting the Parish

Cllr Wilkie had been unable to complete the inspection, but will do so this week.

Cllr Wilkie to deal

Cllr Paul brought up the question of Reach Road Pond and will undertake some investigations re advice to be sought.

Cllr Paul to deal

Cllr Fielding had been approached by Football Club asking of locks could be fitted to changing room – he will investigate cost. He advised that the referee had abandoned a game at the field last week due to bad behaviour (this involved a visiting adult mens team).

Cllr Fielding to deal

Cllr Simcox had been made aware that some residents were advising they were to raise objections in an attempt to get the bus stop moved outside the old Hope Inn.

Cllr Simcox sought a volunteer to liaise re Christmas celebrations / arrangements with local shop / interested groups.

Cllr Simcox raised the issue of Mr Miller's maintenance agreement – Clerk will liaise with him and arrange meeting.

Clerk to deal

Clerk will arrange for contact details at back of Parish magazine to be updated.

Clerk to deal

There being no further business, the meeting closed at 9.40 p.m.

Confirmed:

Chairman

8th October 2018

Correspondence received
for Parish Council meeting 12th November 2018

Date Sent

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| 8 Oct | KALC re Chairmanship Conference 2018. |
| 12 Oct | KALC re Kent Resource Partnership. |
| 17 Oct | KALC re Lower Thames Crossing Consultation. |
| 22 Oct | KALC re potential changes to hosp[ital. and local care services in East Kent. |
| 22 Oct | Stephanie Wadhams re Dover Road, Westcliffe. |
| 24 Oct | Diana Dugard DDC re Bell ringing Sunday 11 November. |
| 24 Oct | Action with Communities in Rural Kent – re Annual Meeting. |
| 28 Oct | KALC re Patient and Public Engagement Workshop. |
| 28 Oct | KALC re AGM 17 th November. |
| 30 Oct | Bay Trust – Friends and Volunteers Reception. |
| 1 Nov | Roger Walton – re Bay Hill. |