

**THE PARISH COUNCIL OF ST MARGARETS-AT-CLIFFE**

Minutes of the Ordinary Monthly Meeting of the above Parish Council held on Monday 12<sup>th</sup> November 2018 in St Margarets Hall, Reach Road at 7.00 p.m.

**Present:** Cllrs R Simcox (in the chair), A Fielding, R Wilkie, B Paul, C Smith, A Newton, J Harris. Apologies for absence received from G Macgregor (family illness). Apologies also received from District Cllr Jull and County Cllr Manion).

Following issues raised during Public Question Time:-

Mr John Stone asked if the Council could look at the yew tree on Post Office Corner and arrange for this to be cut back.

Mr David Hall reported flooding of Reach Road near the Holiday Camp following heavy rain – at the point where pothole previously reported and repaired.

Mr Peter Wells reported that cyclists had been undertaking time trials on Bay Hill – cycles concerned have no lights or brake system.

Mrs Betty Denton – raised question re bench in Sea Street – this had been removed as it was beyond repair and a new bench is being sought by Council. Mrs Denton asked if area alongside could be extended to include a planter to enhance the area.

Members of the Gridlock St Margarets Group attended and provided brief report of their discussions and proposals to date re road safety / speed / traffic in the village. Suggestions for the way forward included:- (1) introduction of a SIDS (Speed Indication Device) machine – this would be moveable, operated by battery – provides speed indicator and also undertakes traffic counts (cost approx. £2,700); (2) a gated entrance to the village at Reach Road / Dover Road / Station Road (cost of materials + labour could be between £1,000 and £2,000); (3) installation of a speed arrester/ramp, just beyond the 30mph zone coming into the village, with plan to try and reduce speed to 20mph beyond that point. Councillors expressed their broad support for such initiatives with this to be an agenda item for December and monthly thereafter.

Mrs Barbara Wells expressed thanks for the Torchlight Procession and Beacon event organised for Centenary Remembrance Sunday by PC, NT and local road groups. Clerk to write letter of thanks to road groups.

<p>1. <b><u>Confirmation of Minutes of Parish Council Meeting held 8<sup>th</sup> October 2018</u></b> The minutes, having been circulated to all members, were duly confirmed as a correct record.</p>	
<p>2. <b><u>Declarations of Interest</u></b> – None declared on agenda items.</p>	
<p>3. <b><u>County / District Councillors</u></b> –  No reports. Clerk asked to write to Councillor Steve Manion to express the PC's thanks for the grant provided to assist with Centenary event.</p>	Clerk to deal

4. **VJ (Village Shop) and Peter Killin (The Smugglers)** re proposed arrangements for Christmas festivities.

VJ stated he would like to see a more structured event this year, commenting that the lighting of the Christmas tree needed more of a “wow factor”. He would like to see the event as very much family-orientated, with wines, foods, special visitors, etc.

Peter Killin advised that local businesses had been looking at possibility of installing external sockets outside High Street businesses, in order to display Christmas lights. He confirmed the businesses are happy to provide the power but were looking to the Parish Council in regard to funding payment for the installation of sockets. IT WAS RESOLVED that a maximum sum of £500 be provided for this purpose by the Parish Council.

It was stressed that traffic management needs to be considered and Clerk was asked to approach Community Warden for any help in this regard. The idea was mooted of moving the hub of the festivities to Knoll Court and Mr John Stone will speak to the residents in this respect. Clerk to place on agenda for 10<sup>th</sup> December.

Clerk to deal

5. **Mrs Barbara Wells re Doctor’s Surgery**

Mrs Wells reported following recent “inadequate” rating through CQC inspection on Tara and Buckland Surgeries. This was undertaken on 22<sup>nd</sup> May and both surgeries had been rated “inadequate”, although this followed an inspection two years earlier where both sites had been rated “good”. She advised that CQC will visit again in six months, following Action Plan being in place at the end of September. She confirmed that that St Margaret’s surgery will not be closing and they remain in close liaison with the Clinical Commissioning Group. Patient surveys are to be re-introduced on advice, with these probably going out in January 2019.

On questioning, Mrs Wells confirmed that patient care had not been found to be at fault, but administrative issues which had been looked at more closely at the latest inspection had raised issues giving rise to the rating.

6. **Clerk Report / matters arising**

- Contacted Landscape Services re further grasscutting quote – awaited.
- Re litter bin removed at top of Cripps Lane – moved to Post Office Corner – although some Councillors expressed opinion that this is poorly sited, it was felt it should remain in situ for the time being.
- Clerk raised the question of removing old email addresses – unfortunately some Councillors are experiencing problems with the “stmargarets” email so teething problems need to be sorted out.
- Lee Kidd (Community Warden) had nothing to report, nothing received from Hannah Osborne (PCSO).
- One quote re tarmac received (under Finance), further meeting arranged with contractor and Clerk tomorrow morning.
- Fallen tree on grit bin – Mr Miller will deal + with further tree behind tennis courts.
- Clerk had provided Councillors with continuing emails re planning enforcement action at scaffolding business on Dover Road, Westcliffe.

Clerk to follow up

Clerk to deal

Clerk to follow up

- EK Services contacted Clerk re “removal” of homeless man’s possessions – referred to Community Warden.
- Hedges cut as requested on A258 and potholes filled at Royston Gardens/Reach Road.
- ROSPA visit – done without Clerk notification but apparently completed last Friday. Cllr Harris had attended and Clerk to investigate whereabouts of report from company.
- Christmas tree ordered – 20’ – will arrive 6<sup>th</sup> December.
- Clerk confirmed sufficient supply of salt/grit at present.
- Office phone now “cut off” – up-to-date contact details now in Parish magazine. It was agreed that PC would provide 50% of the PC’s previous annual cost to the Village Hall, this to be paid in January.
- Clerk confirmed that tax/insurance on Valley tractor had been completed – cheque under Finance.
- Mr Miller is to purchase Jeyes fluid for treatment of the tennis courts and will also treat the Church steps.
- Confirmed that Christmas tree shredding to be undertaken 7<sup>th</sup> and 8<sup>th</sup> January – Clerk to place in magazine.
- Following contact from resident re telephone kiosks, Clerk had reported vandalised kiosk at Nelson Park to BT Openreach and had referred to District Cllrs.

Clerk to deal

Clerk to deal

Clerk to deal

Clerk to follow up

**7. Planning**

The following comments were made on the applications considered:-

- |              |   |                                 |
|--------------|---|---------------------------------|
| DOV/18/01014 | Erection of a two storey side extension with dormer window to south east elevation (existing side extension and conservatory to be demolished) -<br>Collingwood House, Collingwood Road                                   | <i>No objections</i>            |
| DOV/18/01054 | Erection of detached double garage with studio over, conversion of attached garage to home office, replace first floor window to SE elevation with French doors and Juliette balcony -<br>Ledgeland, 17 St Margarets Road | <i>No objections</i>            |
| DOV/18/01102 | Erection of a single storey side extension –<br>May Cottage, 34 Granville Road  | <i>No objections</i>            |
| DOV/18/01143 | Erection of single storey front and rear extensions, additional door to rear, blocking up of external doorway and window, with timber cladding to first floor =<br>Woodpeckers, Chapel Lane                               | <i>No objections</i>            |
| DOV/18/00969 | (re-advertisement) – erection of a two storey (with glass balustrade) and single storey rear extensions, front porch and garage conversion (existing sun room to be demolished –<br>Upontop, The Droveaway                | <i>As before, no objections</i> |

Clerk was delegated to deal with the following applications, received since setting of the agenda:-

DOV/18/01152      Erection of a detached dwelling, installation of electric gates and construction of a car turning table (existing workshop to be demolished) –  
Former Carpenters Workshop, Corner of Reach Road and High Street      *Parish Council has no objections to property but has serious concerns re access to the site*  
(In favour: Cllrs Simcox and Paul, against Cllrs Newton and Wilkie).  
Cllrs Harris and Fielding abstained. Motion carried with Chair's casting vote 3 to 2.)

DOV/18/01078      Change of use from retail to a café micro pub –  
1 The Droveaway      *No objections*

Clerk advised that the application for formation of a vehicular access and parking area re Butchers Cottage (18/00883) had been withdrawn.

### 8. Finance and Accounts

The following payments, made since the October meeting, were approved:-

Idverde Ltd – grasscutting	£446.27
Jane Cook – reimbursement re Chapel Lane Pond signs	£38.40
Astra UK (Contracts) Ltd – Bowls Club refurbishment	£1,008.00
Greenlands Insurance Services Ltd – tractor insurance	£194.72
M Walton – Bowls Club refurbishment	£1,561.00
R D Cant – repair to “tin roof” at Bowls Club Pavilion	£744.17
Mr I Miller – October invoice	£1,472.00
Isle of Wight Computer Geek – website back up	£165.00
Petty Cash	£38.31
Mrs R Simcox – re Torchlight Procession	£485.46
Jane Cook – salary	£1,138.78
Jane Cook – internet/phone calls	£22.68
HMRC – PAYE/NIC	£245.25
RBL Poppy Appeal	£100.00
Mr P Bailey – expenses incurred re Torchlight Procession	£30.00
NEST Pension (Clerk + Council)	£163.34
	<b>£7,853.38</b>

#### Receipts:-

Bowls Club – reimbursement	£4,120.00
Credit interest	£4.20
Burial Fees	£925.00

- Quotation for tree work at Reach Road Pond at £2,790.00 – IT WAS RESOLVED to accept this and Clerk to arrange with D A Tree Surgeons.
- Quotation received from Ovendens Ltd re surfacing of Glebe Close access road to King George V Field at £3,191.00. Clerk is to meet with further contractor tomorrow morning and Ovendens quotation to be accepted if third quote is more expensive.
- Re quotation previously considered from Ringwould Alpines in respect of the tunnel item of equipment at the Play Area – IT WAS RESOLVED that this be accepted and the work to be put in hand as soon as possible. (£930 + VAT).

Clerk to deal

Clerk to deal

Clerk to arrange

9. **Correspondence**

- KALC re Chairmanship Conference 2018.
- KALC re Kent Resource Partnership.
- KALC re Lower Thames Crossing Consultation.
- KALC re potential changes to hospital and local care services in East Kent.
- Stephanie Wadhams re Dover Road, Westcliffe.
- Diana Dugard DDC re Bell ringing Sunday 11 November.
- Action with Communities in Rural Kent – re Annual Meeting.
- KALC re Patient and Public Engagement Workshop.
- KALC re AGM 17<sup>th</sup> November.
- Bay Trust – Friends and Volunteers Reception.
- Roger Walton – re Bay Hill – Clerk asked to write to Mr Walton stressing the problems of parking on times such as Bank Holidays on the hill.
- CPRE – re Kent Christmas Lunch.
- Thanet Community Transport Association – invitation to Christmas Lunch.

Cllrs Harris and Paul will attend

Cllrs will attend

Clerk to write

10. **Reports from Councillors**

- Cllr Simcox spoke briefly re to the Torchlight Procession and Beacon event held on Sunday 11<sup>th</sup> Monday in recognition of the 100 years since end of WW1. This has been a great village event, with all parties working together to pull the event together. Cllr Smith noted a vote of thanks to Cllr Simcox for all her hard work in this regard. Clerk asked to write to road associations to express thanks for their assistance. Only 3 flame torches remain from 109 bought, with some glowsticks left to use at Christmas celebrations.
- Cllr Simcox had received a new quotation re bus shelters and will liaise with Cllr Wilkie, meeting up at some stage this week to take forward.

Clerk to write

Cllrs Simcox and Wilkie to deal



**Correspondence received**  
**for Parish Council meeting 10<sup>th</sup> December 2018**

**Date forwarded**

14 Nov	Congratulatory email re WW1 event at the Lighthouse.
15 Nov	Request for skatepark in village.
18 Nov	Social invitation for 13 <sup>th</sup> December.
19 Nov	Email re public footpath ER276.
20 Nov	NALC newsletter.
20 Nov	NALC legal briefing re public sector bodies websites/mobile applications.
26 Nov	Kent Police and Crime Commissioner newsletter.
26 Nov	KCC Consultation on Libraries, Registration and Archives strategy.
26 Nov	KALC re Local Elections 2019.
27 Nov	DDC Enforcement re site to rear of Walleys Cottage, Westcliffe.
27 Nov	Poppy Appeal Organiser re 2018 Poppy Appeal.
28 Nov	Re Dementia Awareness meeting at village hall 3 <sup>rd</sup> January.
1 Dec	Email re on-line photographs of St Margaret's Bay.